



**UNIMORE**  
UNIVERSITÀ DEGLI STUDI DI  
MODENA E REGGIO EMILIA

***ENGLISH VERSION***  
***VISITING PROFESSOR 2024/25 - CALL FOR APPLICATIONS***

**Introduction**

The University of Modena and Reggio Emilia promotes the VISITING PROFESSOR 2024/25 - CALL FOR APPLICATIONS aimed at supporting and encouraging the incoming mobility of Professors and Researchers coming from foreign Universities to the Master's and Single-Cycle Master's degree programmes, as well as PhD programmes, with administrative headquarters at Unimore.

**Subject**

The Call for applications provides for the assignment of a grant to foreign Professors and Researchers, who are called to collaborate with the above-mentioned study programmes for carrying out educational activities (seminars, training modules, teaching subjects) in English, except for specific needs related to the study programme.

The position of Visiting Professor will be offered to foreign Professors and Researchers who in their Universities or public or private research centres hold or have held positions equivalent to those of Full Professor, Associate Professor, or Researcher of Italian universities.

Foreign professors will be able to take on one of the following types of mobility programmes in the a.y. 2024/25:

- **Short-Term Visiting professor** for a 30-day stay (1 month) or **Long-Term Visiting professor** for a 60- or 90-day stay (2 or 3 months); **Full-Term Visiting professor** with a teaching subject assigned.

During their stay, professors will be able to carry out the following activities:

**Short-Term Visit and Long-Term Visit:** - one of the following options has to be performed:

- teaching modules that are part of the Study Programme for a total number of hours not lower than 12 hours/month;
- seminars on Study programmes and PhD programmes (at least 4 per month).

**Full-Term Visiting professor:**

- they will be officially assigned a teaching subject and shall ensure their attendance at the Department for the entire duration of the semester of the academic year (in which the teaching is provided), corresponding to three months of traditional lectures and their presence at the examination sessions scheduled on the same semester.

The visiting periods shall take place in the a.y. 2024/25 during the university programme in which the educational activities are scheduled.

The Visiting Professor will receive the following remuneration, indicatively:

**Short Term Visiting Professor (30 days)**

- Full Professor: Gross monthly remuneration: 4,600 euros approx.
- Associate Professor: Gross monthly remuneration: 3,600 euros approx.
- Researcher: Gross monthly remuneration: 2,700 euros approx.

### **Long Term Visiting professor (60-90 days)**

- Full Professor: Gross monthly remuneration: 3,700 euros approx.
- Associate Professor: Gross monthly remuneration: 3,000 euros approx.
- Researcher: Gross monthly remuneration: 2,200 euros approx.

### **Full-Term Visiting professor**

- Full Professor: Gross total remuneration for the semester: 15,000 euros approx.
- Associate Professor: Gross total remuneration for the semester: 12,000 euros approx.
- Researcher: Gross total remuneration for the semester: 10,000 euros approx.

### **Eligibility**

The call for applications is open to the Departments to which the Study Programmes and the PhD programmes belong.

Foreign professors and researchers may submit their applications by **March 4<sup>th</sup>, 2024 - 1:00 pm** through the relevant Department of the University of Modena and Reggio Emilia.

**Departments are required to gather and submit all received applications with a single email and in PDF format to the address [relint@unimore.it](mailto:relint@unimore.it)**, by filling out the attached form (Ann.1), which is an integral part of the call for applications. The Visiting Professor application shall contain:

1. Curriculum Vitae of the applicant, which shall include the list of his/her 5 most relevant publications/monographies of the last 5 years, along with his/her participations as speaker at conferences and/or seminars at international level in the last 5 years;
2. Plan of the teaching activities that will be carried out during his/her stay with the indication of the Study Programmes where the teaching activity will be carried out;
3. Department decision, that shall be submitted through the facsimile attached (Ann.2).
4. Personal data processing authorization (Ann.3).

### **Economic terms and conditions**

Remuneration shall be intended gross of any withholding tax and contributions paid by the recipient, as well as of the travel expenses (outward and return journey), accommodation and board, any expense relating to the issuing of the entry visa and residence permit for non-EU citizens, any health insurance expenses, the premium for the compulsory extension of the "Third party and employer's civil liability" insurance coverage and any other expenses related to the employment contract.

The foreign recipient will decide whether s/he should request the application of the international agreements against double taxation (Tax Treaty) where applicable, and submit the certification issued by the relevant Authority of his/her own country, proving the tax-payer status, to the University.

### **Accommodation**

The International Welcome Desk of Unimore will provide information/assistance on accommodation facilities both for Modena and Reggio Emilia facilities to anyone requesting it.

### **Selection mode and assessment criteria**

The applications submitted by the Departments will be assessed by a University Board based on the following criteria:

- Curriculum Vitae of the applicant;
- consistency between the Visiting Professor's university profile and the proposed training activity;
- programme quality of the activities that will be carried out and adequacy of the period of stay;

- consequences of the Visiting Professor's activity compared to the internationalisation strategy of the Department and the University.

Where all other conditions are equal, preference shall be given to the applications of professors with foreign nationality.

The winners will be notified of the task assignment by means of a formal email.

### **Activity**

At the end of the period of stay at the University, the Visiting Professor shall draw up a comprehensive report on the activity carried out, which the hosting structure will send to the International Relations Office. In the event that the host cannot complete part of the activity s/he has been assigned, the remuneration will be reduced proportionally.

### **Miscellanea**

The appointed Visiting Professor shall sign an agreement of occasional professional services with the hosting Department in the event of a 30-day stay, or a self-employment agreement for periods longer than 30 days. Any other activity related to the task assigned shall be authorised by the hosting structure with no additional charges borne by the University. The hosting structure shall ensure the internal logistics and space accessibility to the Visiting Professor for the entire stay.

The remuneration will be paid on a monthly basis.

**In order to obtain the entry visa, non-UE Visiting Professors shall also sign a specific Hosting Agreement drawn up in accordance with the standard issued by the Ministry of Interior. Said hosting agreement shall not replace the work contract.**

### **Person in charge of the procedure**

Pursuant to Art. 4 of Law no. 241 of 7th August 1990 "New rules on administrative procedures and access to administrative documents", the person in charge of the procedure is Ms. Barbara Villani - email: relint@unimore.it

### **Personal data processing.**

Pursuant to Leg. Decree 196/03 and EU Reg. 2016/679, the data acquired by the International Relations Office - in its capacity of data controller for this procedure - under this call for applications shall be processed exclusively for the purpose of the proceedings in question. Data will be processed by means of computerised procedures and paper filing.

The Rector  
Professor Carlo Adolfo Porro