



**UNIMORE**  
UNIVERSITÀ DEGLI STUDI DI  
MODENA E REGGIO EMILIA

**DEADLINE FOR APPLICATIONS: 02/07/2015 1:00 pm (Italian time)**

Student Services Area  
Postgraduate Office

Rector's Decree No. 181/2015  
Prot. No. 10808 of 03/06/2015

THE RECTOR

- GIVEN the Statute of the University of Modena and Reggio Emilia, enacted by Rector's Decree no. 3 of February 6, 2012 and subsequent amendments and additions;
- GIVEN the Italian Prime Minister's Decree of April 9, 2001 on "*Uniform treatment regarding the right to higher education*", in accordance with art. 4 of Law no. 390 of December 2, 1991, and subsequent amendments and additions;
- GIVEN art. 4 of Law no. 210 of July 3, 1998 on "*Guidelines for the recruitment of tenured university researchers and professors*", published in the Official Gazette of July 6, 1998, General Series no. 155, and subsequent amendments and additions;
- GIVEN Ministerial Decree no. 45 of February 8, 2013, on "*Regulations on the procedures for the accreditation of teaching establishments and PhD Programs by accredited institutions*", published in the Official Gazette of May 6, 2013, General Series, no. 104;
- GIVEN Rector's Decree no. 168 of July 18, 2013, implementing the provisions contained in Ministerial Decree no. 45 of February 8, 2013, to enact the University Regulations governing PhD studies, and subsequent amendments and additions;
- GIVEN the Protocol Agreement of April 7, 2006 between the Ministry of Education, Higher Education and Research, the University of Modena and Reggio Emilia, the "Marco Biagi" Foundation, and the Association for International and Comparative Studies in Labour Law and Industrial Relations, and subsequent amendments;
- GIVEN the Protocol Agreement of April 7, 2006 between the Ministry of Education, Higher Education and Research, the University of Modena and Reggio Emilia, the "Marco Biagi" Foundation, and the Association for International and Comparative Studies in Labour Law and Industrial Relations, and subsequent amendments;
- GIVEN Law no. 240 of December 30, 2010;
- GIVEN Rector's Decree no. 94 of 12 May 2015, which determined the amount of tuition and fee charges for enrolment and attendance in doctoral research schools for the academic year 2015/2016;
- GIVEN the legislation regarding apprenticeship contract for advanced training and research;
- GIVEN the legislation concerning the "Marie Curie" programmes, with which the European Union allocates funds for selected graduates intending to take part in PhD programmes;

- GIVEN the Decree from the Ministry of Education, Higher Education and Research of August 19 2014 that accredited the PhD Programmes offered by University of Modena and Reggio Emilia for the XXX cycle;
- GIVEN the Note from the Ministry of Education, Higher Education and Research of prot.4289 of March 13 2015 on the “*Operative guidelines on the procedure of accreditation of PhD Programmes. A.Y 2015-2016*”;
- GIVEN the document of the National Agency for the Evaluation of the University System and Research (ANVUR) “*Accreditation of PhD Programmes of the XXXI cycle*” of March 20 2015;
- GIVEN the resolution of the Academic Senate, in its session of April 28, 2015, approving the establishment of doctoral research schools, with administrative headquarters 1 at the University of Modena and Reggio Emilia, for the academic year 2015/2016, and approving the allocation of scholarships among the various schools;
- GIVEN the resolution of the Executive Board, in its session of April 29, 2015, approving the establishment of doctoral research programmes, with administrative headquarters at the University of Modena and Reggio Emilia, for the academic year 2015/2016, and approving the allocation of scholarships among the various programmes;
- DEEMED it necessary to proceed with publication of the call for applications for the abovementioned courses pending the assessment of the Ministry of Education, Higher Education and Research on the activation of these courses, in order to respect the timetable envisaged by the Ministry of Education, Higher Education and Research for the publication of the rankings;

## D E C R E E S

### **ARTICLE 1 – Institution**

The University of Modena and Reggio Emilia hereby announces selection procedures for admission to the three-year PhD programmes listed in art. 16, which follows, for the XXXI cycle, Academic Year 2015/2016.

**The actual activation of courses and registration are subject to the approval by the Ministry of Education, Higher Education and Research upon positive opinion expressed by the National Agency for the Evaluation of the University System and Research (ANVUR), as indicated in the ANVUR Document of March 20, 2015 on the “*Accreditation of PhD Courses of the XXXI cycle*”.**

Additional scholarships and positions may become available in the event that funding is provided by public or private bodies subsequent to the publication of this call for applications, but not after the publication date of the final rankings.

The number of scholarships may also be increased should ministerial funding (“*Piano Giovani*”) or regional funding (projects related to specific topics) become available throughout the project, and shall be assigned to qualified ranked candidates without a scholarship or other types of incompatible funding, who have correctly registered by the deadline and in accordance with the regulations of this competition.

Those candidates who are awarded scholarships will be required to carry out the research projects assigned to them by the competent Board of the PhD Programme, with the exception of any changes as set by the authority.

Those candidates successfully ranked in the list of admitted students who, at the time of their enrolment on the Programme (as indicated in art. 7), express an interest in being considered for an apprenticeship contract for advanced training and research, may later be selected by the University, in conjunction with any interested firms, for such a contract, in

accordance with art. 5, Legislative Decree no. 167/2011. Selection will be made on the basis of candidates' specific qualifications.

There will be positions reserved for industrial doctorate for employees of the companies listed in art. 16, within the sections relating to Courses.

A candidate holding an apprenticeship contract or industrial doctorate may not at the same time hold a university scholarship or other types of awarded funding, this includes scholarships awarded by foreign Countries or those awarded within specific mobility programmes.

Apprenticeship contracts can be concluded only by candidates who have not yet reached their thirtieth year of age at the time of signing the contract.

**This call is equivalent to notification to all intents and purposes.** Any changes, updates or additions to the content of this call will be announced, **exclusively**, on the following website: <http://www.unimore.it/didattica/dottorati.html>.

## **ARTICLE 2 - Admission requirements**

The competition is open to any candidate, regardless of age or nationality, who as of **October 31, 2015**, holds an Italian degree obtained prior to D.M. 509/99 or an Italian second level degree (laurea specialistica, under D.M. 509/99 or laurea magistrale, under D.M. 207/04), or an equivalent academic qualification from a foreign University, that has to be validated by the Selection Committee, following the legislation in force both in Italy and in the Country where the qualification was issued and within the international treaties or agreements on the recognition of international qualifications, in the case where degrees in specific subjects are required for admittance to the Programme.

Candidates who have a foreign academic qualification must submit any relevant documents useful for verifying equivalency (degree certificate with exams, or description of the degree with a list of exams passed, by using Annex A2) to the Postgraduate Office (Via Università, 4, 41121 – Modena), attaching the documents to the application for admission using the online procedure described in Art. 3

Candidates who complete their degree after the deadline for this call must submit a Degree certificate or the form in Annex A2 (in case of degree awarded by a foreign institution) or a self-certification to prove that the degree has been conferred (using the form in Annex A1, in case of degree awarded by an Italian University):

- in case of degree completed before enrolment: by enclosing the form with the enrolment application form,

- in case of degree not yet completed when enrolling in the PhD Programme: by submitting the form to the Postgraduate Office (Via Università, 4, 41121 – Modena), by and no later than, October 31, 2015, using one of the following methods: HAND DELIVERY during office hours (Monday and Wednesday from 1:30 to 3:30 p.m.; Tuesday and Thursday from 10:00 a.m. to 1:00 p.m.), or REGISTERED MAIL, or COURIER (the University Administration will recognise the date of receipt of the parcel and not the sending date) or FAX to +39 059/2056574 or E-MAIL to the address [segr.postlaurea@unimore.it](mailto:segr.postlaurea@unimore.it) .

Italian nationals and foreigners holding a foreign academic qualification must submit their degree certificate with a list of exams taken, along with an Italian translation, an authentication, and a “declaration of validity” (“dichiarazione di valore in loco”) issued by the competent Italian consular or diplomatic representative for the country, in accordance with current admission regulations concerning foreign students, to the Postgraduate Office, by and no later than, December 31, 2015, using one of the methods described above. Further information is available at [www.istruzione.it](http://www.istruzione.it) - “University” – “Foreign students”. The

University reserves the right to exclude from the competition any candidate who has not submitted the required documents by the deadline cited above without a justified reason.

Candidates who already have a scholarship from a foreign state on October 31 2015 may take part in the selection process for positions reserved to applicants with a scholarship from foreign States.

Candidates who will be awarded the scholarship from a foreign State after the application deadline for this call must submit the following documents and failure to comply will result in exclusion:

- candidates who receive the scholarship prior to enrolment will attach the document proving that the scholarship has been awarded during the registration process ;

- candidates who have not yet received the scholarship at the time of enrolment will submit the document proving that the scholarship has been awarded to the Postgraduate Office (Via Università, 4, 41121 – Modena), by no later than October 31 2015, using one of the following methods: HAND DELIVERY during office hours (Monday and Wednesday from 1:30 to 3:30 p.m.; Tuesday and Thursday from 10:00 a.m. to 1:00 p.m.), or REGISTERED MAIL, or COURIER (the University Administration will recognise the date of receipt of the parcel and not the sending date) or FAX to +39 059/2056574 or E-MAIL to the address [segr.postlaurea@unimore.it](mailto:segr.postlaurea@unimore.it) .

Candidates who, at the date of the deadline of this call, are employed by the companies listed in Art. 6 within the sections relating to Courses, may take part in the selection process for industrial doctorates.

The information sent by candidates will be carefully checked by the competent offices in order to verify correctness.

Admission of candidates to the competition is conditional upon verification of the aforementioned requirements.

### **ARTICLE 3 – Admission applications**

Applications for admission to competitions and any required enclosures must be submitted following the online procedure by the final deadline of July 2, 2015, at 1:00 p.m. (local time), when the competition closes. Candidates failing to comply will not be considered.

Candidates interested in a PhD Programme must submit an admission application, with a request to take part in the relevant selection procedure.

Candidates interested in more than one PhD Programme must submit a separate admission application for each individual Programme.

**Candidates interested in applying for more than one selection procedure must submit the application forms for each of the selections in which they want to take part. This applies in case of PhD Programmes where there are more than one selection procedures (as indicated in art. 16 in the paragraphs related to each Programme), because of the different types of available reserved places.**

Admission applications and any required enclosures (academic qualifications, documents and publications considered useful for competition purposes) must be submitted to this Administration before the final deadline for the competition, using the following method only:

- **by Internet**, on the University website <http://www.esse3.unimore.it/Home.do> (new users must register by selecting “Registration”; those who have already registered should select

“Login” and proceed with the following steps: insert username and password, and then, in the Student area, select “Admission” – “Admission Exams” – “Ph. D.”);

All academic qualifications, documents and publications considered useful for the application procedure must be attached in .pdf or .rtf file form with a maximum size of 20 MB. Attachments larger than 20 MB must be divided into smaller files.

Each application must refer to a single selection procedure and will require a payment of € 25.00, not refundable, to cover administrative costs. Therefore, candidates wishing to apply to more than one selection procedure must submit a separate application and the € 25.00 fee for each selection procedure.

Payment must be made using one of the following methods:

- 1) on line by credit card;
- 2) at any bank throughout Italy (including automatic teller machines, via telephone banking or Internet banking for those banks providing such services), using the special payment slip in MAV (*mediante avviso*) bank format printed out at the end of the admission application procedure.

The payment of € 25.00 must be made before July 2, 2015.

Candidates must keep the payment receipt for € 25.00. First year candidates should instead enclose it with the enrolment application form before the deadline and in accordance with the terms and conditions in art. 7

**The application for admission will be considered to be correctly filed only by saving the data (“Save the data”) after the “Explicit confirmation of the validity of the application” given by the candidate at the end of the online procedure mentioned above.**

Before the data saving (“Save the data”) that follows the “Explicit confirmation of the validity of the application”, and prior to the deadline for the competition, candidates may add, change or remove attached academic qualifications, documents and publications using the abovementioned website. The procedure is as follows: select “Login”, insert username, password, and then, in the Student area, select “Admission”).

After the data saving (“Save the data”) that follows the “Explicit confirmation of the validity of the application”, in the case of errors or incomplete insertion of attachments using the online procedure, candidates will only be able to send this information on an optical disk (CD-ROM or DVD), along with the signed application for admission and a photocopy of a valid identity document, before the final deadline of the competition (July 2, 2015, at 1:00 p.m.), to the Postgraduate Office (Via Università, 4, 41121 – Modena). One of the following methods may be used: HAND DELIVERY during office hours Monday from 1:30 to 3:30 p.m.; Tuesday and Thursday from 10:00 a.m. to 1:00 pm or REGISTERED MAIL, or COURIER (the University Administration will recognise the date of receipt and not the date of sending). In the case where attachments on optical disk are not received before the deadline, and in the manner indicated, only the documents included online will be evaluated.

Applications and supporting enclosures may not be submitted by e-mail or fax.

**In the event of any technical and/or operating difficulties, please write to the following e-mail address: [webhelp@unimore.it](mailto:webhelp@unimore.it)**

Admission applications, submitted in accordance with the indications given above, will be considered valid only if they reach this Administration before the final deadline.

Therefore, any applications arriving after the deadline, or not submitted in accordance with above requirements, will not be considered.

As part of the procedural information in making the application, the candidate takes personal responsibility for declarations in relation to:

- a) name and surname;
- b) place and date of birth;
- c) residential address, telephone/cell number, elected domicile for the purposes of this competition, and e-mail address;
- d) tax identification number ("codice fiscale"- if candidates have one. Candidates who do not have a tax identification number need only to confirm the one that will automatically be assigned to them by the system);
- e) citizenship;
- f) possession of an Italian old ordinance degree or second level degree (laurea specialistica or laurea magistrale), or an equivalent academic qualification issued by a foreign University;
- g) the exact title of the PhD Programme chosen by the candidate;
- h) knowledge of a second foreign language (either French, German or Spanish), in addition to English;
- i) curriculum vitae;
- j) academic qualifications and any other documents;
- k) publications;
- l) in the case of candidates with special needs, any accommodations required for taking the examinations, in accordance with Law no. 104 of February 5, 1992;

By submitting the application, the candidate agrees:

- 1) to attend the PhD programme on a full-time basis, in accordance with the conditions established by the Teaching Committee;
- 2) to notify the University immediately of any changes in residence or address;
- 3) in the case of Italian nationals or foreign citizens holding a foreign degree, to send the degree certificate, with a list of exams taken, along with an Italian translation, an authentication and "declaration of validity" issued by a competent Italian diplomatic-consular representative for the country, in accordance with the regulations governing the admission of foreign students to Italian university degree courses, by the final deadline of December 31, 2015;
- 4) in the case of candidates who complete their degree after the deadline for this call, but before October 31, 2015, to send their degree certificate or facsimile attachment A2 (if awarded by a foreign university) or a self-certification to prove that the degree has been conferred (if awarded by an Italian university, please use form in Annex A1), by the final deadline and in accordance with the conditions indicated in art. 2 of this competition. Candidates failing to comply will not be considered.

At any time, candidates may be officially notified of automatic exclusion from the competition for the following reason: failure to meet admission requirements.

Admission applications will not be considered for any of the following reasons: submission or receipt of applications after the deadline or non-compliance with the procedural requirements of the competition.

The Administration cannot be held responsible for any loss of correspondence due to the following situations: incorrect contact details, failure or delay in notification of a change in address, technical errors, negligence of third parties, or a *force majeure*. Furthermore, the Administration shall assume no responsibility for attachments not received as a result of third-party involvement, faulty attachment of documents by the candidate, or any type of network failure.

## **ACADEMIC QUALIFICATION CERTIFICATES, DOCUMENTS AND PUBLICATIONS:**

Candidates with any academic qualification certificates, documents or publications considered useful for the purposes of the competition procedures must attach the following certificates, documents and publications, except in the cases stipulated in Art. 16, for each Programme:

- 1) (for candidates holding an Italian degree) a self-certification to prove to meet the requirements (using the form in Annex A1) in accordance with articles 46 and 47 of the Presidential Decree 445/2000;
- 2) (for candidates holding a foreign degree) degree certificate indicating exams taken, or a description of the degree with a list of exams taken together with a statement of truth of the certificates attached, by means of a self-certification in accordance with Articles 46 and 47 of the Presidential Decree 445/2000 using Annex A2;
- 3) scanned copy of a valid identity card or passport;
- 4) curriculum of research and teaching activities;
- 5) academic qualification certificates and documents considered useful for the purposes of evaluation with corresponding list;
- 6) letter/letters of recommendation (in accordance with the form in Annex B of this call);
- 7) academic publications with corresponding list;
- 8) document in which the candidate expresses his or her interest in one of the curricula within the PhD programme, provided they are indicated in Art. 16 in the sections dedicated to each Programme. This is purely for information purposes and therefore not binding;
- 9) document in which the candidate expresses his or her interest in applying primarily for one or more reserved places, where provided and mentioned in art. 16 in the sections related to each PhD Programme (by completing Annex E1 or E2 or E3). Should the programmes have different types of reserved places the candidate may express interest for a single type of reservation.

Under article 15 of Law no. 183 of November 12 2011, certificates regarding personal qualities, status and facts issued by the public administration can be only used for private purposes. Self-certification, under articles 46 and 47 of Presidential Decree 445/2000, can replace attested declarations for public administration or public services purposes.

Publications in languages other than Italian, English, French, German or Spanish, or which do not include a summary in one of the abovementioned languages, must be produced in the original language and translated into Italian.

Certificates issued by the competent authorities of the foreign candidate's country of citizenship must comply with the provisions in force in the same country. Certificates in a language other than Italian, English, French, German or Spanish, must also be translated and authenticated by the competent Italian diplomatic or consular authorities.

An Italian translation must be attached to all documents written in a language other than Italian, English, French, German or Spanish and must be certified as conforming to the foreign text by a competent Italian diplomatic authority or an official translator.

Printed documents and those on optical disks (CD-ROM or DVD), sent in accordance with articles 2 and 3, can be picked up at the Postgraduate Office from June 6 to July 28, 2016.

Printed documents, CD-ROMs and DVDs will not be available for pick up after the abovementioned deadline.

#### **ARTICLE 4 – Selection Committee**

Each committee responsible for the evaluation of candidates will be appointed by a Rector's decree and composed of three permanent members and one or more substitute members. They will be selected from the University's tenured professors and researchers. A maximum of two Italian and/or foreign experts may be chosen from public and private research bodies or institutions.

#### **ARTICLE 5 – Admission procedures**

The selection procedure and schedule of examinations, where applicable, are indicated in art.16, in the sections relating to each PhD Programme.

Where specified in the selection procedure, the required interview will include a language proficiency test in English and in another optional foreign language indicated by the candidate at the time of application.

In the event of selection procedures requiring examinations or academic and research records and exams, candidates will be admitted subject to presentation of a valid identification document.

#### **ARTICLE 6 – Ranking**

At the end of the selection process, each committee will publish a final merit-based list ranking the candidates.

The final merit list will be approved by a Rector's Decree, once all documentation has been declared valid.

Candidates will be admitted to Programmes according to their positioning on the merit list until all available places have been allocated for each PhD programme.

The final rankings of candidates will be announced publicly exclusively by:

- publication on the University website at <http://www.unimore.it>, under: ("Academic programmes"/"Doctorate Programmes"), within the designated section for each PhD Programme.

Should a candidate qualify for a place in more than one ranking, he/she may register for only one PhD Programme.

Candidates may not enrol in a PhD Programme if they are already enrolled in another PhD Programme, Degree or Diploma Programme, Specialisation Programme (medical area excepted), Tirocinio Formativo Attivo (Teachers' Training Programmes) or Level I and II Master's Programme of the University of Modena and Reggio Emilia, or any other University.

Attendance to both a PhD Program and a Specialization School in medical area is permitted when the following criteria are met:

- a) students enrolled on the last year of the Specialization School of the University of Modena and Reggio Emilia successfully ranked in the list of admitted students for a PhD Program of the University of Modena and Reggio Emilia can enroll on the PhD Program, following art. 7, they will have to submit the no impediment form issued by Supervisory Committee of the Specialization School Committee decided on the compatibility with the commitment and the activities required by the School itself;
- b) admission to the second year will be decided by the PhD Program Teaching Committee depending on the research activities carried out throughout the Specialization School when students attended both the PhD Program and the



Specialization School. Research activities have to be confirmed also by the Specialization School Committee

- c) when students are attending both the Specialization School and the PhD Program they cannot benefit from the PhD scholarship.

## **ARTICLE 7 – Enrolment**

Within the mandatory ten-day time limit, starting from the day after the publication of the final rankings on the University Web site (as cited above in Art. 6), those candidates qualifying for a place on the merit list must enrol in the first year of the PhD Programme, using the method mentioned below. Failure to comply will result in the loss of right to admission.

### **- by internet:**

through the University website at <http://www.esse3.unimore.it/Home.do> (select 'Login' and, using the username and password assigned by the system at the time of registration for the competition, or the one already held by students of the University of Modena and Reggio Emilia, follow the instructions in the Student area: “Enrolment” – “Enrolment according to ranking”; if an applicant has forgotten his/her username and password, assistance is available via email at [webhelp@unimore.it](mailto:webhelp@unimore.it)).

Candidates will be asked to enclose the digital copy of the following documents:

- a) digital passport photo;
- b) scanned copy an identity document, duly signed;
- c) scanned copy of the tax identification card;
- d) scanned copy of the receipt for the payment of € 25.00 required for participation in the competition, in accordance with art. 3;
- e) self-certification to prove the possession of a university degree (using the form in Annex A1 for Italian degrees or the form in Annex A2 for foreign degrees), in case of degree already awarded;
- f) in case of applicants with scholarship, Annex H “Declaration accompanying application for enrolment on a PhD Programme” - part 1 and part 2;
- g) in case of applicants without scholarship, Annex I “Declaration accompanying application for enrolment on a PhD Programme”;
- h) declaration of interest in a possible apprenticeship contract for advanced training and research to be drawn up in accordance with art. 5, Legislative Decree No. 167/2011 in conjunction with any interested firms (using Annex F). This is purely for information purposes and is, therefore, not binding;
- i) (in case of students of specialization schools in the medical area) a written permission issued by the Specialization School Committee, following previous art. 6.
- j) (in case of students awarded a position reserved for applicants with a scholarship from a foreign State who obtained the scholarship before registration) the document proving possession of the scholarship;
- k) (in case of students awarded a position reserved for applicants for the industrial doctorate) the copy of their job contract or a declaration by their employer or self-certification under articles 46 and 47 of Presidential Decree 445/2000 regarding the type and length of contract.

Please note that the mere completion of the online form is NOT sufficient for enrolment. PhD students with scholarships must first pay the revenue stamp while PhD students without scholarships must make their first tuition payment by the aforementioned deadline date (i.e. within ten days of the publication of the rankings). Failure to comply within this deadline will result in exclusion from the PhD program.

Payment must be made at the end of the enrolment procedure using one of the following methods:

- at any bank throughout Italy (including automatic teller machines, via telephone banking or Internet banking for those banks providing such services), using the special payment slip in MAV (*mediante avviso*) bank format printed out by selecting “Stampa Domanda di Immatricolazione” (“Print Enrolment Application”);
- on line by credit card by selecting “Tasse” (“Taxes”).

The print copy of the enrolment application and receipt of payment must be kept by the applicant and not submitted to the Office.

Candidates gaining their academic qualification after the date of enrolment must submit Annex 1 (if the qualification is conferred in Italy) or Annex 2 (if the qualification is conferred abroad) to the Postgraduate Office (Via Università n.4, 41121-Modena) no later than October 31, 2015, using one of the following methods: HAND DELIVERY during office hours (Monday and Wednesday from 1:30 to 3:30 p.m.; Tuesday and Thursday from 10:00 a.m. to 1:00 p.m.), or REGISTERED MAIL, or COURIER (the University Administration will recognise the date of receipt of the parcel and not the sending date) or FAX to +39 059/2056574 or E-MAIL to the address [segr.postlaurea@unimore.it](mailto:segr.postlaurea@unimore.it).

**Italian nationals and foreigners holding a foreign academic qualification must present their degree certificates with a list of exams taken, along with an Italian translation, and a “declaration of validity” (“dichiarazione di valore in loco”) provided by the Italian Consulate or diplomatic representative for the country concerned, to the Postgraduate Office no later than December 31, 2015, using one of the following methods: HAND DELIVERY during office hours (Monday and Wednesday from 1:30 to 3:30 p.m.; Tuesday and Thursday from 10:00 a.m. to 1:00 p.m.), or REGISTERED MAIL, or COURIER (the University Administration will recognise the date of receipt of the parcel and not the sending date) or FAX to +39 059/2056574 or E-MAIL to the address [segr.postlaurea@unimore.it](mailto:segr.postlaurea@unimore.it).**

Successful applicants for reserved positions for students with scholarships from foreign States who have not received the scholarship at the time of must submit documentation proving that they hold a scholarship to the Postgraduate Office (Via Università n.4, 41121-Modena) no later than October 2015, using one of the following methods: HAND DELIVERY during office hours (Monday and Wednesday from 1:30 to 3:30 p.m.; Tuesday and Thursday from 10:00 a.m. to 1:00 p.m.), or REGISTERED MAIL, or COURIER (the University Administration will recognise the date of receipt of the parcel and not the sending date) or FAX to +39 059/2056574 or E-MAIL to the address [segr.postlaurea@unimore.it](mailto:segr.postlaurea@unimore.it).

As of November 1 2015, all recipients of scholarships must register with the I.N.P.S. Separate Management Fund (“Gestione Separata”) and forward a self-certification to prove registration (using ANNEX G “Self-certification of subscription to Gestione Separata Inps”) to the Salaries Office (“Ufficio Contabilità”) by November 20, 2015, by fax to +39 059/2057109 or by sending a scanned copy to via e-mail [ufficiostipendi@unimore.it](mailto:ufficiostipendi@unimore.it). If PhD students are already registered with the I.N.P.S (Italian Social Security Institute) Separate Management Fund as a result of previous collaboration with other institutions, they merely need to forward the self-certification confirming the registration with the I.N.P.S (by fax as indicated above).

Foreign citizens who do not yet have a tax identification number must apply to the “Agenzia delle entrate” (Italian Revenue Agency) upon arriving in Italy and must forward a copy of the card issued by the Agency before November 20, 2015, to the Postgraduate

Office, by fax at +39 059/2056574 or by sending a scanned copy via mail to [segr.postlaurea@unimore.it](mailto:segr.postlaurea@unimore.it).

Any candidates who have not completed their enrolment in accordance with the terms and conditions indicated above will be considered as withdrawn.

Candidates issuing false statements will be withdrawn.

The university administration reserves the right to ask enrolled students to complete the enrolment documentation if incomplete and/or to provide payment receipt of the revenue stamp or first instalment.

Any remaining places will be assigned to alternate candidates, according to their positioning on the final merit list.

Vacant reserved places can be filled by other selected candidates or, when there are more than one selection procedures, they will be added to the number of available places of the main selection.

### **ARTICLE 8 – Reassignment of Places.**

In the event of vacancies, eligible candidates will be contacted by e-mail and will be invited to enrol, in accordance with the requirements indicated in the preceding article, within four days from the time of receipt of the email. Failure to comply will result in loss of the right to admission.

The procedure will be considered complete within 90 days from the day the list of admitted candidates for the academic year 2015/2016 is posted on the University Web site, under art. 6.

### **ARTICLE 9 - Scholarships**

The number of study scholarships assigned is indicated in art. 16 and these scholarships will be awarded according to the positioning of candidates on the final merit list.

In the case of candidates of equal merit, a decision will be made on the basis of the candidates' financial situation, determined in accordance with the Italian Prime Minister's Decree of April 30, 1997 and subsequent amendments. Candidates of equal merit will be requested by e-mail and/or telegram to submit a formal I.S.E.E. (Indication of Equivalent Financial Situation) by I.N.P.S. for the purposes of evaluating their financial situation. This must be forwarded within the final deadline of four days from the day the e-mail or telegram was sent. Failure to comply will result in loss of the right to admission.

The annual amount of a study scholarship is € 13,638.48 (barring subsequent regulatory amendments) and is subject to the I.N.P.S. social security contribution under the separate management fund.

Study scholarships are automatically renewed when PhD students continue in the following year, unless a motivated ruling to the contrary is made by the Teaching Committee.

Study scholarships will be paid in monthly deferred instalments.

PhD scholarships cannot be combined with other scholarships or other forms of financial assistance paid by the University and/or the State, with the exception of those designed to be integrated with PhD student research activities, for periods spent abroad.

Scholarship amounts will be increased by 50% for periods spent abroad of no longer than 18 months.

### **ARTICLE 10 - Fees for PhD Programmes**

Fees for PhD Programmes, payable by non-scholarship recipients, are structured according to a progressive scale, with a minimum and maximum limit, as specified in the

Financial Aid Application procedure provided by the Regional Agency for the Right to Higher Education – District headquarters of Modena and Reggio Emilia.

Payment of these fees for the first year is divided into three instalments:

- the first instalment, which is the same for all the candidates, is payable at the time of enrolment; the amount of the payment slip downloadable on line will be: € 460.45 (it includes both the first instalment of € 444.45 and the revenue stamp of € 16.00);
- the second instalment, which is as well the same for all candidates, has to be paid by February 29, 2016 (the amount of the payment slip downloadable on line and available from February is € 200.00);
- the third instalment, payable by May 2, 2016 (remaining amount depending on the fee bracket assigned to the PhD student by the Financial Aid Office, subject to submission of a special application, in accordance with the terms and conditions of the Financial Aid Application procedure.)

In the event of late payment of the second and third instalment, the PhD student will be required to pay a surcharge of € 30.00 (if the payment of the overdue instalment is made within 15 days following the deadline) or € 70.00 (if the payment of the overdue instalment is made 16 or more days following the deadline).

Therefore, anyone wishing to be placed in a specific fee bracket must refer to the Financial Aid Application procedure of the Regional Agency for the Right to Higher Education – District headquarters of Modena and Reggio Emilia for the 2015/2016 academic year, available at [www.unimore.it](http://www.unimore.it) (selecting “Servizi” – “Diritto alla studio”). The deadline for submission of the application is November 5, 2015).

Applications can be submitted even if not yet enrolled on a PhD Programme.

For information on fees total or partial exemption, candidates may contact the Er.Go Offices: phone +39 051/6436900 (Call Centre) – “Ergo risponde” <http://www.er-go.it/fileadmin/include/faq/index.php> - Financial Aid Office: [servizi.studenti@unimore.it](mailto:servizi.studenti@unimore.it)

If a PhD student fails to submit a financial aid application, he/she will automatically be assigned to the last fee category in the application procedure indicated in this article (in this case the amount of the third instalment will be € 671.66).

PhD students with an “apprenticeship contract for advanced training and research” will have to pay the fees, following the above mentioned procedures and within the deadline set by the call as for regular enrollment on the PhD Programme.

Pending confirmation by the Emilia-Romagna Region of the Agreement Protocol on apprenticeship contracts for advanced training and research, we inform you that the contribution for the PhD cycle for last year (XXX cycle) was set at 2.500,00 for each year of the course and this figure was met completely by the Emilia-Romagna Region, that will pay it directly to the University of Modena and Reggio Emilia in the name and on behalf of the apprentice.

The Postgraduate Office will notify PhD students as soon as the abovementioned Protocol for the XXXI cycle of PhD programmes has been signed.

If the Protocol is confirmed, we inform you that:

- these fees will be entirely covered by the Emilia-Romagna Region, which will directly pay the University of Modena and Reggio Emilia on behalf of the students;
- the University will only refund the money to the PhD student once it has received payment from the regional authority;
- should the amount paid by the regional authority be higher than the one that paid by the student, the remaining amount will be kept by the University to cover expenses related to the PhD Programme;

- should the regulations set for the “apprenticeship contract for advanced training and research” not be observed and the regional authority thus fail to cover the fees, the University will not refund students.

The fees for participation in the PhD programme envisaged for graduate students awarded places reserved for industrial doctorate is covered entirely by the enterprise for which they work and will be paid directly by the company to the University, at the request of the latter.

Students awarded places reserved for holders of scholarships from foreign States should make the payment of fees with the amounts and in the manner and time allowed as indicated above by the call for regular enrolment in a PhD.

The amounts, the number of instalments and the deadlines for the contribution for the following years will be determined from year to year and will be notified on the web page <http://www.unimore.it/didattica/dottorati.html> (approximately towards the end of July).

### **ARTICLE 11 - Rights and Responsibilities of PhD Students**

Doctoral research programs require a full-time and exclusive commitment. PhD students may accept forms of employment pending authorization from the PhD Program Teaching Committee. For PhD students with scholarship, work activities must regard jobs directly pertaining to the PhD research area and should be formative in nature. Students without scholarship must also obtain authorization from the Teaching Committee though the right to support oneself economically will be taken into consideration. Research grants to PhD students without scholarships are allowed, provided the Teaching Committee deems the research area compatible with topic of the doctoral thesis. PhD students are required to perform the research projects assigned to them and to be involved in related study, further research, and teaching, as well as any internships affiliated with public or private bodies, in accordance with the requirements set by the competent Teaching Committee. Students who fail to comply may be withdrawn from the programme.

The other responsibilities and rights of doctoral students, including incompatibility, exemption from the obligation to attend, and the conditions of exclusion, as well as the procedure for awarding the PhD, are regulated by the provisions in art. 15 of this competition.

### **ARTICLE 12 – Public employees**

In accordance with the law, upon submitting an application, public employees who are admitted to a doctoral programme, in keeping with administrative requirements, are granted a leave of absence for study purposes, without remuneration, for the duration of the programme, and will receive a research grant, where applicable. In cases where they are admitted to a PhD programme without a scholarship, or if they decline a scholarship, they shall be entitled to the remuneration, insurance, and pension contributions pertaining to the public body by which they are employed. In cases where the employment relationship with the public body is terminated by the employee within two years after the awarding of the PhD degree, the employee shall be required to reimburse the amounts of the abovementioned remuneration and contributions.

Public employees who have already earned a PhD or who have been enrolled in a PhD program for at least one year, thereby benefiting from a leave of absence, are not entitled to an additional leave of absence with or without remuneration.

The period of the leave of absence shall be taken into account for purposes of career advancement as well as insurance and pension entitlements.

### **ARTICLE 13 – Awarding of the PhD**

The PhD is awarded upon completion of the PhD Program, when students pass their final examination that consists in the presentation of a PhD Thesis on an original research, carried out meticulously and where results are adequately and scientifically relevant. Should the assessment be negative, the final examination cannot be repeated.

Thesis defense will take place before an Examination Board appointed in compliance with the University PhD Research Program Regulations.

The title of PhD is awarded by the Rector. The issue of the above title is dependent upon the candidate's submission of three copies of the final thesis to the competent office, two to be sent to the National Libraries of Florence and Rome respectively, and one (in electronic form) to the library of the Department sponsoring the PhD Programme. All doctoral theses will be digitally published in the "open access" archives of the University, "MoReThesis", which shall be responsible for assuring its conservation and availability to the public. All doctoral theses will be registered by the University in the ministerial database in compliance with the related legislation in force on copyright issues.

Upon completion of the PhD programme, graduates will be invited to fill out a "Questionnaire on the opinions of programme attendees" for the Alma Laurea database. This will enable the Alma Laurea Inter-University Consortium to monitor the training of doctoral students.

### **ARTICLE 14 – Handling of personal data**

The University Administration, in accordance with Legislative Decree 196/2003, will use the applicant's personal data solely for the fulfilment of the selection procedures and for administrative purposes.

In accordance with the principles in Legislative Decree 196/2003, by participating in the competition, the candidate authorizes the University of Modena and Reggio Emilia to publish his/her personal data as well as information relating to the admissions examinations on the University website.

### **ARTICLE 15 – Additional Regulations**

For matters not explicitly covered in this application procedure, refer to the provisions contained in art. 4 of Law no. 210 of July 3, 1998, art. 19 of Law no. 240 of December 30, 2010, Ministerial Decree no. 45 of February 8, 2013 and to the University regulations in force governing PhD Programmes and to the Teaching Regulations of the University of Modena and Reggio Emilia.

The Director responsible for overseeing all procedures is the Director of the Postgraduate Office (Dott.ssa Stefania Ianni - Via Università, 4 – Modena - phone +39 059/2056424 - e-mail: [segr.postlaurea@unimore.it](mailto:segr.postlaurea@unimore.it)).

For further information, candidates may contact the Postgraduate Office - Via Università 4, 41121 Modena - phone +39 059/2056423 – fax +39 059/2056574 - e-mail: [segr.postlaurea@unimore.it](mailto:segr.postlaurea@unimore.it) .

### **ARTICLE 16 – List of Doctorate Research Courses**

#### **1) PhD Programme in “CLINICAL AND EXPERIMENTAL MEDICINE (CEM)”**

**Places with scholarship:** 8

**Places without scholarship:** 2

**Reserved places:** 1 for holders of scholarships provided by foreign States

**Admission requirements:** Italian second level degree (laurea specialistica, under Ministerial Decree 509/99 or laurea magistrale, under Ministerial Decree 207/04) or Italian degree obtained prior to Ministerial Decree 509/99 or equivalent qualification obtained abroad, in accordance with the provisions in art. 2 of this application procedure.

**Selection Procedure: based on academic and research record**

The selection procedure is intended to establish the candidate's preparation and aptitude for carrying out research activities with respect to topics relating to the PhD Programme.

Except as provided by art. 3 of this application procedure, candidates may submit the following additional documents:

- 1) self-certification to prove that the degree has been conferred (if awarded by an Italian university), or Degree certificate (if awarded by a foreign university), with a list of exams taken and grades achieved;
- 2) Curriculum vitae of the scientific and teaching activities written in Italian or English indicating university qualifications held;
- 3) A summary of the final thesis in Italian or English, or equivalent, in a minimum of three and maximum of six pages organised under the following headings: subject of the thesis, research methodology, results obtained and their relevance for the study of mechanisms, diagnosis and therapy of human diseases;
- 4) A brief statement of no more than two pages written in English, outlining the motivation for attending the PhD Programme and a description of his/her areas of specific research interest (Statement of Research Interest);
- 5) Any certification attesting the knowledge of the English language (TOEFL, Proficiency or other);
- 6) Any GRE (Graduate Record Examination) certificates;
- 7) At least two letters of presentation written by professors of the institutions in which the candidate has been training/working;
- 8) Scientific activity or certified courses abroad;
- 9) Fellowships and stipends for research or higher education;
- 10) Names, affiliation and email addresses of one or more referees.

Candidates who wish apply primarily for the reserved place, must fill in and attach to the online application form the facsimile "Annex E3" of this call and documentation proving that they already hold the scholarship, or proving that the application process for its award is underway.

The Selection Commission will examine the presentation of the above documents for those who have expressed their interest in competing primarily for the reserved place.

The Selection Committee has the capacity to assign scores up to a total of 60 points in the evaluation of candidate qualifications, as follows:

- Final degree mark: from 0 to 10 points,
- Thesis/summary: from 0 to 12 points,
- Publications: from 0 to 4 points,
- Research statement: from 0 to 12 points,
- Periods of research abroad: from 0 to 5 points,
- Letters of presentation: from 0 to 12 points,
- Other qualifications (English language certificates, information and communication technology certificates, scholarships, awards, masters, PhD, work placements and others): from 0 to 5 points.

Once the qualifications have been assessed, the Committee will compile a merit-based ranking of candidates based on the scores awarded.

The reserved place will be allocated to the student reaching the best ranking position among those who have applied primarily for the reserved place.

**Areas of the PhD Programme:** The Doctorate is organized in 3 curricula (Health sciences; Translational medicine; Medicinal and pharmaceutical sciences).

Further information on research lines for each curriculum and the relative tutor is available on the PhD Programme website:

<http://www.cem-phdschool.unimore.it/>

## **2) PhD Programme in “INFORMATION AND COMMUNICATION TECHNOLOGIES (ICT)”**

**Places with scholarship:** 5

**Places without scholarship:** 2

**Reserved places for industrial doctorate:** 1 for an employee of DataRiver srl with registered offices in Modena, via Pietro Vivarelli n. 10, int. 1.

**Requisiti richiesti per l'ammissione:** Italian second level degree (laurea specialistica, under D.M. 509/99 or laurea magistrale, under D.M. 207/04) or Italian degree obtained prior to D.M. 509/99 or equivalent qualification obtained abroad, in accordance with the provisions in art. 2 of this application procedure.

### **Selection Procedure: based on academic and research record**

The selection procedure is intended to establish the candidate's preparation and aptitude for carrying out research activities with respect to topics relating to the PhD Programme.

Except as provided by art. 3 of this application procedure, candidates may submit the following additional documents:

1) self-certification to prove that the degree has been conferred (if awarded by an Italian university), or Degree certificate (if awarded by a foreign university), with a list of exams taken and grades achieved;

2) curriculum vitae of research and teaching activities, written in Italian or English, indicating university degree qualifications obtained;

3) a summary of the master thesis, or equivalent, in Italian or English – minimum of three and maximum of six pages – organised under the following headings: motivations, research methodology used, results obtained;

4) a brief statement of no more than two pages written in English, outlining the candidate's motivation for attending the PhD Programme and a description of his/her research interests (Statement of Research Interest). The candidate can express a preference by pointing out from one to three research topics among those proposed for the XXXI cycle of the PhD Programme (available on the PhD Programme website <http://www.ict.unimore.it/> clicking on the menu "Research Topics").

5) any certification attesting the knowledge of the English language (TOEFL, Proficiency or other);

6) any GRE (Graduate Record Examination) certificates.

7) any recommendation letters (between one and three) written by experts in the fields of research of the ICT Doctorate, indicating the public or private institution/organization he/she is affiliated with.



Candidates who meet the requirements (employees of the enterprise) and wish to apply primarily for the reserved place, must fill in and attach to the online application form the facsimile "Annex E2" of this call.

The Selection Commission will examine the presentation of the above documents for those who have expressed their interest in competing primarily for the reserved place.

The Selection Committee has the capacity to assign scores up to a total of 60 points in the evaluation of candidate qualifications, as follows:

- Curriculum: from 0 to 40 points,
- Document with a list of exams taken and grades achieved: from 0 to 10 points,
- Publications: from 0 to 5 points,
- Other qualifications: from 0 to 5 points.

Once the qualifications have been assessed, the Committee will compile a merit-based ranking of candidates based on the scores awarded. Candidates obtaining a minimum score of 40/60 will be considered eligible.

The reserved place will be allocated to the student reaching the best ranking position in the list of admitted students, among those who have applied primarily for the reserved place.

**Areas of the PhD Programme:** The Doctorate is organized in three curricula (Computer Engineering and Science; Electronics and Telecommunications; Industrial Applications of ICT). The topics of the ICT Doctorate concern the disciplines of Computer Engineering and Science, Electronics, Electronic Measurements, Telecommunications, Electromagnetic Fields, Automatic Controls and Power System and the applications of the abovementioned disciplines in the industrial field.

Further information is available from the PhD Programme website at: <http://www.ict.unimore.it/>

### **3) PhD Programme in “INDUSTRIAL INNOVATION ENGINEERING” (Main centre: Reggio Emilia)**

**Places with scholarship:** 3

**Places without scholarship:** 2

**Reserved places:** 1 for holders of scholarships provided by foreign States

**Reserved places for industrial doctorate:**

- 1 employee of Ferrari Spa, with registered offices in Modena, via Emilia Est n. 1163
- 1 employee of Comer Industries Spa, with registered offices in Milano, via Mario Pagano n. 31

**Admission requirements:** Italian second level degree (laurea specialistica, under D.M. 509/99 or laurea magistrale, under D.M. 207/04) or Italian degree obtained prior to D.M. 509/99 or equivalent qualification obtained abroad, in accordance with the provisions in art. 2 of this application procedure.

**Selection Procedure: based on academic and research record**

The selection procedure is intended to establish the candidate's preparation and aptitude for carrying out research activities with respect to topics relating to the PhD Programme.

Except as provided by art. 3 of this application procedure, candidates may submit the following additional documents:

- 1) self-certification to prove that the degree has been conferred (if awarded by an Italian university), or Degree certificate (if awarded by a foreign university), with a list of exams taken and grades achieved;
- 2) curriculum vitae of research and teaching activities, written in Italian or English, indicating university degree qualifications obtained;
- 3) a summary of the master thesis, or equivalent, in Italian or English – minimum of three and maximum of six pages – organised under the following headings: motivations, research methodology used, results obtained;
- 4) a brief statement of no more than two pages written in English, outlining the candidate's motivation for attending the PhD Programme and a description of his/her specific areas of research interest (Statement of Research Interest).
- 5) any certification attesting the knowledge of the English language (TOEFL, Proficiency or other);
- 6) any GRE (Graduate Record Examination) certificates.
- 7) any recommendation letters (between one and three) written by experts in the fields of research of the PhD Programme, indicating the public or private institution/organization he/she is affiliated with.

Candidates who wish apply primarily for the reserved place, must fill in and attach to the online application form the facsimile "Annex E3" of this call and documentation proving that they already hold the scholarship, or proving that the application process for its award is underway.

The Selection Commission will examine the presentation of the above documents for those who have expressed their interest in competing primarily for the reserved place.

Candidates who meet the requirements (employees of the enterprises) and wish to apply primarily for the reserved places, must fill in and attach to the online application form the facsimile "Annex E2" of this call.

The Selection Commission will examine the presentation of the above documents for those who have expressed their interest in competing primarily for the reserved place.

The Selection Committee has the capacity to assign scores up to a total of 60 points in the evaluation of candidate qualifications, as follows:

- Curriculum: from 0 to 25 points,
- Publications: from 0 to 5 points,
- Grades of the exams, including the final degree: from 0 to 10 points
- Motivation for attending the PhD Programme and aptitude for carrying out research activities: from 0 to 10 points,
- Other qualifications: from 0 to 10 points.

The reserved places will be allocated to the candidates reaching the best ranking position among those who have applied primarily for the reserved places.

**Areas of the PhD Programme:** The Ph.D. course in Innovation Industrial Engineering consists of three different curricula: Engineering Management, Mechatronics and Energy Engineering, and Industrial doctorate that envisage a close collaboration with firms and enterprises. All three curricula share a strong orientation toward innovation processes. Further information is available from the PhD Programme website at: [www.iii.unimore.it](http://www.iii.unimore.it)

## **4) PhD Programme “Enzo Ferrari” in INDUSTRIAL AND ENVIRONMENTAL ENGINEERING”**

**Places with scholarship: 8**

**Places without scholarship: 5**

**Reserved places for industrial doctorate:**

- 3 employees of Ferrari Spa, with registered offices in Modena, via Emilia Est n. 1163;
- 1 employee of 4D Engineering srl, with registered offices in Civitanova Marche (MC), via A. Ciarrocchi n. 26/A;
- 1 employee of CMS spa, with registered offices in Marano sul Panaro, via Pietro Miani n. 254;
- 1 employee of Ecor Research spa, with registered offices in Schio (VI), via Friuli n. 11;
- 1 employee of Lombardini srl, with registered offices in Reggio Emilia, via Cav. del Lavoro A. Lombardini n. 2;
- 1 employee of SIR spa, with registered offices in Modena, Strada nazionale del Canaletto Centro n. 450;
- 1 employee of Vehicle Engineering and Design s.r.l. with registered offices in Brescia, via A. Tagliaferri n. 5.

**Admission requirements:** Italian second level degree (laurea specialistica, under D.M. 509/99 or laurea magistrale, under D.M. 207/04) or Italian degree obtained prior to D.M. 509/99 or equivalent qualification obtained abroad, in accordance with the provisions in art. 2 of this application procedure.

### **Selection Procedure: based on academic and research record**

The selection procedure is intended to establish the candidate's preparation and aptitude for carrying out research activities with respect to topics relating to the PhD Programme.

Except as provided by art. 3 of this application procedure, candidates may submit the following additional documents:

- 1) list of exams taken, inclusive of related credits and grades;
- 2) self-certification to prove that the degree has been conferred (if awarded by an Italian university), or Degree certificate (if awarded by a foreign university), in both cases the final mark for the degree must be clearly indicated, as well as the maximum mark envisaged for this qualification by the University awarding the degree;
- 3) curriculum vitae of one's research and teaching activities written in Italian or English indicating higher education qualifications;
- 4) a summary of final thesis in Italian or English, or equivalent – minimum of three and maximum of six pages – organised under the following headings: statement of purpose, research methodology used, results obtained;
- 5) a short essay written in English – no longer than two pages – which illustrates the reasons why the candidate wishes to attend the PhD Programme and describes his/her specific research interests (Statement of Research Interest);
- 6) any certification attesting to knowledge of the English language (TOEFL, Proficiency or other);
- 7) any GRE (Graduate Record Examination) certificates;
- 8) any recommendation letters (maximum three) written by experts in the field of research of the PhD Programme, indicating the public or private institution/organization the expert is affiliated with.

Candidates who meet the requirements (employees of the enterprise) and wish to apply primarily for the reserved places, must fill in and attach to the online application form the facsimile "Annex E2" of this call.

The Selection Commission will examine the presentation of the above documents for those who have expressed their interest in competing primarily for the reserved place.

The Selection Committee has the capacity to assign scores up to a total of 60 points in the evaluation of candidate qualifications, as follows:

- Curriculum and relevance to the topics of the PhD Programme: from 0 to 25 points,
- Master Thesis (topic and grade): from 0 to 25 points,
- Publications: from 0 to 5 points,
- Other qualifications: from 0 to 5 points.

Once the qualifications have been assessed, the Committee will compile a merit-based ranking of candidates based on the scores awarded. Candidates obtaining a minimum score of 36/60 will be considered eligible.

The reserved places will be allocated to the candidates reaching the best ranking position among those who have applied primarily for the reserved places.

**Areas of the PhD Programme:** The course deals with subjects on Mechanical and Vehicle Engineering, Civil and Environmental Engineering and Materials Engineering.

The topics of those areas are:

- Mechanical and Vehicle Engineering; issues on aspects related to the design of machines and systems, with particular reference to the skills associated with the thermodynamic, structural, technological, and functional aspects, and with thermal and structural optimization of the machines.
- Civil and Environmental Engineering; issues on topics related to seismic design, energy efficiency, dynamics of pollutants, hydraulics, geomatics, waste management, etc..
- Materials Engineering; issues on aspects related to the design and characterization of new and high-performance materials, study of materials and technologies related to Biomechanics and Bioengineering, etc..

Further information is available on the PhD Programme website at: <http://www.phd-enzoferrari.unimore.it/site/home/research.html>

## 5) PhD Programme in “LABOUR, DEVELOPMENT AND INNOVATION”

**Places with scholarship:** 6 (2 of which are financed by the Ministry of Education, 1 by external public and private institutions, 3 by the University)

**Places without scholarship:** 2

**Reserved places for industrial doctorate:** 1 employee of Ferrari Spa, with registered offices in Modena, via Emilia Est n. 1163

**Admission requirements:** Italian second level degree (laurea specialistica, under D.M. 509/99 or laurea magistrale, under D.M. 207/04) or Italian degree obtained prior to D.M. 509/99 or equivalent qualification obtained abroad, in accordance with the provisions in art. 2 of this application procedure.

**Selection procedure: based on academic and research record and interview**

The selection procedure is intended to ascertain the qualifications and aptitude of the candidate for research in the subject area of the doctoral research programme.

For the purposes of assessment, candidates are required to submit an application together with a research project outline, in Italian or English, relating to one of the two curricula of the PhD Programme. Applications should be supported by at least one academic reference, or by business or labour market experts.

Candidates are required to have a knowledge of English.

The research project outline shall not be binding on the Teaching Committee for the purposes of assigning dissertation titles.

Except as provided by art. 3 of this application procedure, candidates are required to submit the following additional documents:

1) self-certification to prove that the degree has been conferred (if awarded by an Italian university), or Degree certificate (if awarded by a foreign university), with a list of exams taken and grades achieved;

2) CV based on the form in attachment C herewith, available on the website of the Marco Biagi Foundation <http://www.fmb.unimore.it/online/en/Home/Training/DoctoralResearchSchool/Admissionprocedures.html>;

3) copy of the research project outline, written in Italian or English. This outline should be no more than 15,000 typed characters, including blank spaces, written in accordance with the form in attachment D herewith, available on the Marco Biagi Foundation website <http://www.fmb.unimore.it/online/en/Home/Training/DoctoralResearchSchool/Admissionprocedures.html>;

4) reference signed by one academic or researcher or expert in the field of labour law, or other professional in the field of labour relations, based on the form in attachment B herewith, available on the Marco Biagi Foundation website <http://www.fmb.unimore.it/online/en/Home/Training/DoctoralResearchSchool/Admissionprocedures.html>;

5) any academic publications along with a list of these publications.

The research project may be freely chosen by the candidate within the disciplinary areas of the PhD Programme, as specified on the website of the Marco Biagi Foundation (<http://www.fmb.unimore.it/online/en/Home/Training/DoctoralResearchSchool/Research.html>).

Candidates who meet the requirements (employees of the enterprise) and wish to apply primarily for the reserved place, must fill in and attach to the online application form the facsimile "Annex E2" of this call.

The Selection Commission will examine the presentation of the above documents for those who have expressed their interest in competing primarily for the reserved place.

On the basis of the merits established, the Commission awards each candidate a score of up to 60 points for each of the tests required.

The Selection Committee has the capacity to assign scores up to a total of 60 points in the evaluation of candidate qualifications, as follows:

- Degree final mark: from 0 to 15 points
- Academic publications: from 0 to 5 points,
- Research project: from 0 to 25 points,
- Postgraduate and/or professional teaching and training in the research field, as included in the CV: from 0 to 10 points,
- Foreign language skills: from 0 to 5 points.

Candidates awarded at least 40/60 in the assessment of academic and research record will be admitted to the interview.

The interview will focus on the research methods to be used and the research objectives, as indicated in the project, and on the reasons that led to the research.

A pass is achieved where candidates are awarded a score of 40/60 or above in the interview.

The list of candidates admitted to the interview and any variations in the methods and terms of the selection procedure will be announced publicly in a date between the July 16-17, 2015 on the University website at <http://www.unimore.it/didattica/doctorates.html> in the section relating to the PhD Programme in Labour, development and innovation.

Foreign candidates may opt to have their interview in English.

The reserved place will be allocated to the candidate reaching the best ranking position among those who have applied primarily for the reserved place.

**Areas of the PhD Programme:** The Doctorate is organized in two curricula (Labour; Development and Innovation).

The curriculum "Labour" is mainly focused on: functional flexibility and productivity; subsidiary welfare systems (company welfare, social welfare, contract welfare); work-life balance; values and regulatory techniques of labour; forms of labour representation; labour market and new contractual schemes; health and safety at work, well-being and work-related stress; collective bargaining and transnational solidarity.

The "Development and Innovation" curriculum focuses on: innovation and economic development; financial innovation; local development; company innovation; start-up; managerial and financial tools for company growth.

Further information is available on the website of the PhD Programme at the following address

<http://www.fmb.unimore.it/online/en/Home/Training/DoctoralResearchSchool.html>.

PhD students are required to perform the research projects assigned to them and to be involved in related study, further research, and teaching, as well as any internships.

PhD students will carry out the activities at the "Biagi" Foundation and the other locations identified for this purpose, in accordance with the requirements unilaterally set by the competent Teaching Committee.

The Faculty Committee responsible reserves the right, in its irrevocable technical opinion, to assign the activities to the candidates based on their individual specific qualifications.

## **EXAM SCHEDULE**

**Interview:** July 22, 2015, 10:00 am. Interviews could continue on July 23, at 9:00 am, should there be a high number of candidates.

The exam will take place in Room 25 of the Marco Biagi Foundation, Largo Marco Biagi 10, Modena.

## **6) PhD Programme in "MODELS AND METHODS FOR MATERIAL AND ENVIRONMENTAL SCIENCES"**

**Places with scholarship:** 5

**Places without scholarship:** 1

**Admission requirements:** Italian second level degree (laurea specialistica, under D.M. 509/99 or laurea magistrale, under D.M. 207/04) or Italian degree obtained prior to D.M. 509/99 or equivalent qualification obtained abroad, in accordance with the provisions in art. 2 of this application procedure.

**Selection Procedure:** based on academic and research record

The selection procedure is intended to establish the candidate's preparation and aptitude for carrying out research activities with respect to topics relating to the PhD Programme.

Except as provided by art. 3 of this application procedure, candidates may submit the following additional documents:

- 1) self-certification to prove that the degree has been conferred (if awarded by an Italian university), or Degree certificate (if awarded by a foreign university), with a list of exams taken and grades achieved; students who have not yet completed the final degree examination, must submit a list of exams taken and grades achieved;
- 2) curriculum vitae of the candidate's research and teaching activities written in Italian or English indicating university degree qualifications obtained;
- 3) a summary of final thesis in Italian or English, or equivalent – minimum of three and maximum of six pages – organised under the following headings: statement of purpose, research methodology used, results obtained;
- 4) a short essay written in English – no longer than two pages – which illustrates the reasons why the candidate wishes to attend the PhD Programme and describes his/her specific research interests (Statement of Research Interest).
- 5) any certification attesting to knowledge of the English language (TOEFL, Proficiency or other);
- 6) any letters of recommendation (between one and three) written by experts in the fields of research of the PhD Programme, indicating the public or private institution/organization he/she is affiliated with.
- 7) Master thesis and any scientific publications.

The Selection Committee has the capacity to assign scores up to a total of 60 points in the evaluation of candidate qualifications, as follows (subject to relevance with the themes of the course):

- study curriculum and relevance of exams taken and the subject of the Master thesis and relevance to the area of study of the PhD programme: from 0 to 30 points,
- publications, conference papers, certifications: from 0 to 10 points
- Other qualifications (certificate of knowledge of English, letters of reference, and descriptions of specific research interests (Statement of Research Interest), periods of study abroad): from 0 to 20 points.

Once the qualifications have been assessed, the Committee will compile a merit-based ranking of candidates based on the scores awarded. Candidates obtaining a minimum score of 40/60 will be considered eligible.

**Areas of the PhD Programme:** The Course aims to train experts in advanced research methodologies in environmental and material sciences, in respect of the research fields of the teaching staff (<http://www.m3es.unimore.it/site/home.html>). The research doctor will be able to operate in one or more of the following fields: processes regulating the transfer of elements and compounds from geosphere to hydro- and biosphere forecasting; prevention and mitigation of natural risks; identification and optimal use of resources; study, conservation and appraisal of cultural assets; environmental impact of human activities; chemical sustainable strategies; preparation and characterization of materials with innovative functional properties; devices and methodologies for electrochemical sensing suitable to work in real systems; computational multi-scale strategies; chemometrics, multivariate analysis of signals and images.

Further information is available on the PhD Programme website at:

<http://www.m3es.unimore.it/site/home.html>

## 7) PhD Programme in “MOLECULAR AND REGENERATIVE MEDICINE”

**Places with scholarship:** 4

**Places without scholarship:** 1

**Reserved places:** 1 with apprenticeship contract for advanced training and research of three years financed by the Company Holostem Terapie Avanzate srl for work, training and research activities on the topic of development of advanced therapy products based on epithelial stem cells (the trainee will be hired at the company plant located in Centro di Medicina Rigenerativa “Stefano Ferrari” - via Gottardi n. 100, Modena, to cover an operative position, following the regulations set in the collective labour agreement regarding terms of employment for the chemical-pharmaceutical sector to which the company belongs)

**Reserved places for industrial doctorate:** 1 employee of Chiesi Farmaceutici Spa, with registered offices in Parma, via Palermo 26/A

**Admission requirements:** Italian second level degree (laurea specialistica, under D.M. 509/99 or laurea magistrale, under D.M. 207/04) or Italian degree obtained prior to D.M. 509/99 or equivalent qualification obtained abroad, in accordance with the provisions in art. 2 of this application procedure.

### **Selection Procedure: based on academic and research record and interview**

The selection procedure is intended to establish the candidate's preparation and aptitude for carrying out research activities with respect to topics relating to the PhD Programme.

Except as provided by art. 3 of this application procedure, candidates may submit the following additional documents:

- 1) self-certification to prove that the degree has been conferred (if awarded by an Italian university), or Degree certificate (if awarded by a foreign university), with a list of exams taken and grades achieved;
- 2) curriculum vitae of the candidate's research and teaching activities written in Italian or English indicating university degree qualifications obtained;
- 3) a summary of final thesis in Italian or English, or equivalent – minimum of three and maximum of six pages – organised under the following headings: statement of purpose, research methodology used, results obtained;
- 4) a short essay written in English – no longer than two pages – which illustrates the reasons why the candidate wishes to attend the PhD Programme and describes his/her specific research interests (Statement of Research Interest).
- 5) any certification attesting to knowledge of the English language (TOEFL, Proficiency or other);
- 6) any GRE (Graduate Record Examination) certificates.
- 7) any recommendation letters (between one and three) written by experts in the fields of research of the PhD Programme, indicating the public or private institution/organization he/she is affiliated with.

Candidates who wish to apply primarily for the reserved place covered by apprenticeship contract with Holostem Terapie Avanzate srl and, must fill in and attach to the online application form the facsimile "Annex E1" of this call.

Candidates who meet the requirements (employees of the enterprise) and wish to apply primarily for the reserved place, must fill in and attach to the online application form the facsimile "Annex E2" of this call.



The Selection Commission will examine the presentation of the above documents for those who have expressed their interest in competing primarily for the reserved place.

The Selection Committee has the capacity to assign scores up to a total of 60 points in the evaluation of candidate qualifications, as follows:

- Curriculum: from 0 to 30 points,
- Master Thesis: from 0 to 15 points,
- Publications: from 0 to 10 points,
- Other qualifications: from 0 to 5 points.

The Selection Committee will decide whether to admit or not only those who have applied primarily for the reserved place covered by apprenticeship contract, based on the following qualifications:

- Degree in the fields of Biology/Biotechnology/Chemistry/Pharmaceutical Chemistry/Pharmacy or Medical Degree;
- Experience in cell cultures and/or knowledge of advanced therapies regulation;
- Knowledge of the English language;
- Knowledge of Microbiology;
- Previous Experience in the pharmaceutical industry (optional).

Eligibility of students for the reserved place will not affect the admission evaluation; the reserved place will be allocated to the candidate reaching the best ranking position among those who have applied primarily for the reserved place.

The score awarded following the evaluation of the candidate's academic and research record does not preclude participation in the interview.

The Interview will assess students' knowledge of molecular and cellular biology and their research skills both based on past experiences and of future expectations. Candidates will also be asked to read, translate and interpret an excerpt from a scientific article to assess their knowledge of the English language.

Candidates obtaining a minimum score of 40/60 on the interview will be considered eligible.

The reserved place for the industrial doctorate will be allocated to the candidate achieving the best ranking position among those who have applied primarily for the reserved place.

**Areas of the PhD Programme:** The Ph.D. Programme in Molecular and Regenerative Medicine focuses on translational medicine. The Programme teaches students how to develop an independent research project that addresses scientific questions to understand the molecular mechanisms underlying human diseases, as well as how to develop novel diagnostic tools and therapeutic approaches (stem cells, gene therapy, molecular modelling) for such industrial applications.

Further information is available from the PhD Programme website at:

<http://www.mrm.unimore.it/site/home.html>

## **EXAM SCHEDULE**

**Interview:** July 22, 2015, 10:00 am. Interviews could continue on July 23, 2015 at 9:00 am, should there be a high number of candidates, and if necessary on July 24, 2015 at 9:00 am.

The examination will take place in Room 1 (building of Animal Biology), via Campi 213/D, Modena.

## 8) PhD Programme in “PHYSICS AND NANO SCIENCES”

**Places with scholarship: 6**

**Places without scholarship: 2**

**Admission requirements:** Italian second level degree (laurea specialistica, under D.M. 509/99 or laurea magistrale, under D.M. 207/04) or Italian degree obtained prior to D.M. 509/99 or equivalent qualification obtained abroad, in accordance with the provisions in art. 2 of this application procedure.

### **Selection Procedure: based on academic and research record**

The selection procedure is intended to establish the candidate's preparation and aptitude for carrying out research activities with respect to topics relating to the PhD Programme.

Except as provided by art. 3 of this application procedure, candidates may submit the following additional documents:

1a) Certificates, issued by University or Institute of Higher Education, including the list of exams and related scores; Graduate Certificates (Laurea or self-declaration, if the degree is to be achieved by October 31, 2015 in Italy) or certificate equivalent to the Master's degree, in the case it has been obtained abroad.

1b) List of research and teaching activities (curriculum vitae) indicating all the qualifications obtained. This can be written either in Italian or in English.

1c) A summary of the thesis/diploma work, from a minimum of three to a maximum of six pages, with the following headings: state of the art and interests of the topic, research methodology and results. This summary can be written either in Italian or in English.

1d) if any, certificates of knowledge of English language (TOEFL, Proficiency or others); certificate of Graduate Record Examination (GRE).

2) Letters of presentation (one to three) written by experts in the fields of this PhD course, indicating the public or private institution in which they serve as experts.

3) A brief (one/two pages) statement outlining the specific research interests and the objectives of the candidate and the reasons for attending the PhD program in Physics and Nanosciences at UNIMORE.

For the evaluation the Board of Examiners, based on a comparative assessment of the documents submitted by the candidates, assigns a score up to a maximum of 60 points, according to the following criteria:

1) Previous experience of the candidate, up to a maximum of 30 points awarded taking into account:

- Curriculum studiorum, indicating the examinations passed during the previous courses (evaluation criteria: score of the final degree –if already achieved-, list of exams taken and grades received, degree of relevance of previous studies to this PhD course).

- List of activities (experiences and activities of internship, job opportunities, scholarships, grants, publications, training periods abroad, participation to Summer Schools and conferences).

- Summary of the thesis/diploma work-completed or in progress- (evaluation criteria: motivations and state of the art of the field, methods of investigation, results obtained).

- Knowledge of the English Language (documented by exams and certificates).

2) Independent evaluation of the potentialities of the candidate, up to a maximum of 10 points. To evaluate this, the following will be taken into account: letters of recommendation -from one to max three- experts who have had the opportunity to assess the candidate in research. Prizes and awards given to the candidate by external commissions. The letters of recommendation must be submitted by the candidate at the time of application.

3) Statement of Research Interest, divided into: Introduction, state-of-the-art, possible lines of development. The commission, based on this text, will evaluate the technical and scientific motivations and specific research interests of the candidate as well as their potentialities for the development of the PhD program. Up to a maximum of 20 points. After the assessment, the Commission shall prepare a ranking list based on the scores assigned to each candidate. Candidates who obtain a score lower than 40/60 will not be eligible.

**Areas of the PhD Programme:** The Course is structured in two curricula: 1) Physics 2) Nanoscience and Nanotechnologies. The focus of the Course is on development and applications of advanced experimental and theoretical/computational methods for the study of matter and systems at the micro- and nano-scale. The Course has strongly interdisciplinary character, from physics to chemistry, biology and engineering. The students will take advantage of a lively international environment, with access to state-of-the-art experimental/computational facilities (synchrotrons, neutrons, advanced computing) and participation in major international projects and collaborations with the possibility of stages abroad.

Further information is available from the PhD Programme website at:

<http://www.nano-phdschool.unimore.it/site/home.html>

## **9) PhD Programme in “LEGAL SCIENCES” in cooperation with the University of Parma**

**Places with scholarship: 6**

**Places without scholarship: 2**

**Admission requirements:** Italian second level degree (“laurea magistrale”, under D.M. 207/04) in the following discipline: LMG/01 Law (or equivalent: Italian second level degree (“laurea specialistica”, under D.M. 509/99) in one of the following disciplines: 22/S Law; 102/S Theory and techniques of normation and legal information; Italian degree in Law obtained prior to D.M. 509/99); or equivalent qualification obtained abroad, in accordance with the provisions in art. 2 of this application procedure.

### **Selection procedure: based on academic and research record and interview**

The selection procedure is intended to establish the candidate’s preparation and aptitude for carrying out research activities in areas related to the PhD programme.

Except as provided by art. 3 of this application procedure, candidates must submit the following additional documents:

- 1) in case of degree already awarded, self-certification to prove that the degree has been conferred (if awarded by an Italian university), or Degree certificate (if awarded by a foreign university), with a list of exams taken and grades achieved;
- 2) curriculum of research and teaching activities in Italian or English indicating university qualifications held;
- 3) drafting of a research project to be carried out throughout the three years that must focus on one of the areas that will be discussed during the interview;
- 4) an abstract or report of the final thesis (defended or yet to be defended before the Board of Examiners) in Italian or English – minimum of five and maximum of ten pages – organised under the following headings: statement of purpose, research methodology used, results obtained;
- 5) any academic publications along with a list of these publications.

On the basis of the merits established, the Commission awards each candidate a score of up to 60 points for each of the tests required.

The Selection Committee has the capacity to assign scores up to a total of 60 points in the evaluation of candidate qualifications, as follows:

- Curriculum: from 0 to 5 points,
- Report of the final thesis (defended or yet to be defended before the Board of Examiners): from 0 to 25 points,
- Research project: from 0 to 20 points,
- Publications: from 0 to 5 points,

Other qualifications: from 0 to 5 points.

Candidates awarded at least 40/60 in the assessment of academic and research record will be admitted to the interview.

The list of candidates admitted to the interview and the eventual variations in the methods and terms of the selection procedure will be announced publicly in a date between July 17 and July 18 2015 on the University website at page <http://www.unimore.it/didattica/doctorates.html> in the section relating to the PhD Programme in Legal Sciences.

The interview will focus on the research project and will assess students' general knowledge of one of the following disciplinary areas:

- Constitutional Law
- International Law
- Principles of Roman Law
- Criminal Law
- Civil Procedure
- Tax Law
- Philosophy of Law

The Selection Committee has the capacity to assign scores up to a total of 60 points in the interview.

No minimum score is required in order to pass the interview.

The title of the research project mentioned in the application form is not binding. Once admitted to the PhD Program a different title can be provided, in agreement with the Teaching Committee.

**Areas of the PhD Programme:** The Course is composed of a single curriculum in legal sciences marked by an interdisciplinary and international approach to the research. The purpose is to provide the students with advanced legal instruments for a high level of study and research, by stimulating their ability in legal reasoning. The Course encourages and fosters international relationships, by promoting cultural exchanges with foreign Professors and by establishing periods of study abroad for the students.

The course is activated by the University of Modena and Reggio Emilia in agreement with the University of Parma. For the XXXI cycle, the administrative office is the University of Modena and Reggio Emilia. Students will be placed in the research groups of the two partner universities according to the seat of the supervisor (tutor) that will be assigned by the Faculty Board.

At the end of the Programme the University of Modena and Reggio Emilia confers a joint degree with the University of Parma.

Further information is available on the PhD Programme website at:

<http://www.dottgiur.unimore.it>

## **EXAM SCHEDULE**

**Interview:** July 23, 2015, 10:00 am. Interviews could continue on July 24, 2015 at 10:00 am, should there be a high number of candidates.

The interviews will take place in Rooms G and F, Department of Law, Via San Geminiano 3, Modena.

## **10) PhD Programme in “HUMAN SCIENCES” (Main centre: Reggio Emilia)**

**Places with scholarship:** 6

**Places without scholarship:** 2

**Reserved places:**

- 2 with apprenticeship contracts for advanced training and research of three years financed by the Social Cooperative TICE Onlus for work, training and research activities on the issue of applied behaviour analysis (the trainees will be hired at the company plant located in via Matteotti n. 45, Rubiera (RE), to cover an operating position, following the regulations set in the collective labour agreement on what concerns the terms for the Social Cooperative sector to which the cooperative belongs);
- 2 for candidates with scholarships provided by foreign States;
- 1 without scholarship for a candidate with a degree awarded by a foreign University.

**Admission requirements:** Italian second level degree (laurea specialistica, under D.M. 509/99 or laurea magistrale, under D.M. 207/04) or Italian degree obtained prior to D.M. 509/99 or equivalent qualification obtained abroad, in accordance with the provisions in art. 2 of this application procedure.

**Selection procedure:** There are three different selection procedures for this PhD Programme, depending on the type of available places. Candidates interested to more than one selection procedures must submit the application form and a fee of € 25.00 for each selection procedure.

The selection procedure is intended to establish the candidate's preparation and aptitude for carrying out research activities in areas related to the PhD Programme.

Except as provided by art. 3 of this application procedure, candidates may submit the following additional documents:

- 1) self-certification to prove that the degree has been conferred (if awarded by an Italian university), or Degree certificate (if awarded by a foreign university), with a list of exams taken and grades achieved;
- 2) curriculum vitae of one's research and teaching activities written in Italian or English indicating university degree qualifications obtained;
- 3) a copy of the degree dissertation in electronic form, degree obtained prior to D.M. 509/99 or second level degree (“laurea specialistica/magistrale”) or equivalent degree (if obtained abroad), or an abstract of the degree dissertation;
- 4) a short essay written in English – no longer than two pages – which illustrates the reasons why the candidate wishes to attend the PhD Programme and describes his/her specific research interests (Statement of Research Interest).
- 5) any certification attesting to knowledge of the English language (TOEFL, CAE/Proficiency or other) or other languages, indicating the level achieved by the candidate.

Along with the application, all candidates are to present a research project, in Italian or English, in one of the subject areas of the PhD Programme. The project will be a

description – between four and ten pages in length – with: aim of the research, literature review, materials and methods, results, references. The project will not be binding for the Teaching Committee in terms of the possible attribution of a thesis title.

With reference to selection procedure no. 1 mentioned below, candidates that intend to apply primarily for reserved place with apprenticeship contract for advanced training and research, must fill in and attach to the online application form the facsimile “Annex E1” of this call.

With reference to selection procedure no. 2 mentioned below, candidates must attach documentation to the online application proving that they hold a scholarship or that the application procedure for the awarding of the scholarship is underway.

**1) Main selection (for places with scholarships, places without scholarship and reserved place with apprenticeship contract for advanced training and research): based on academic and research record and interview**

The Selection Committee has the capacity to assign scores up to a total of 60 points in the evaluation of candidate qualifications, as follows:

- Curriculum: from 0 to 10 points,
- Master thesis/abstract and other qualifications: from 0 to 10 points,
- Publications: from 0 to 10 points,
- Research project: from 0 to 30 points.

Candidates will be accepted for interview where the evaluation of qualifications presented has a score of at least 40 points out of the 60 available. A list of the candidates admitted to interview, and any variation in the selection procedure, will be published between July 29 and 30, 2015 on the University web site at page <http://www.unimore.it/didattica/doctorates.html>, in the section relating to the PhD Programme in Human Sciences.

For the interview, the Examiners may award a score of up to 60 points. Candidates may opt to have their interview in English. The interview, as well as the candidate's knowledge of the English language and of another language the candidate may have indicated in the application, will focus on the scientific methodologies used for the research project proposed by candidates and on the objectives the project aims to achieve.

A pass is achieved where candidates are awarded a minimum score of 40/60.

The Selection Committee will decide whether to admit or not only those who have applied primarily for the reserved places based on the following qualifications:

- Documentation attesting experience and interest in the topic of Special Educational Needs and Learning Support.

Eligibility of students for the reserved places will not affect the evaluation of candidates but regards solely the allocation of such places; the reserved places will be allocated to the candidates reaching the best ranking position among those who have applied primarily for the reserved places.

**2) Selection for places reserved to candidates with scholarship of foreign Countries: based on academic and research record**

The Selection Committee has the capacity to assign scores up to a total of 60 points in the evaluation of candidate qualifications, as follows:

- Curriculum: from 0 to 10 points,
- Master thesis/abstract and other qualifications: from 0 to 10 points,
- Publications: from 0 to 10 points,
- Research project: from 0 to 30 points.

The Selection Committee will check the presentation of documentation proving that candidates hold a scholarship or that the application procedure for the awarding of the scholarship is underway.

### **3) Selection for place reserved to candidates with foreign degree: based on academic and research record**

The Selection Committee has the capacity to assign scores up to a total of 60 points in the evaluation of candidate qualifications, as follows:

- Curriculum: from 0 to 10 points,
- Master thesis/abstract and other qualifications: from 0 to 10 points,
- Publications: from 0 to 10 points,
- Research project: from 0 to 30 points.

Once the qualifications have been assessed, the Committee will compile three merit-based rankings of candidates based on the scores awarded. The lists of admitted students will be issued following the conditions set in the art. 6 of this call. Candidates who applied for more than one selection procedure and are successfully ranked in more than one list can enrol on a single ranking only.

**Areas of the PhD Programme:** Comparative Language and Culture Studies; Narratology and Literature; Language Learning and Understanding; Philosophy of Language; History of Ideas; Sciences of Religion; Historical and Political Science; Contemporary History; Science Teaching; Education; Museum-based Education; Cross-cultural Communication.

Further information is available on the PhD Programme website at:

<http://www.dottoratoscienzeumane.unimore.it/>

### **EXAM SCHEDULE**

**Interview:** August 3, 2015, 10:00 am. Interviews could continue on August 4, 2015 at 10:00 am, should there be a high number of candidates.

The exam will take place in the “Ufficio di Presidenza” of the Department of Linguistic and Cultural Studies, Largo Sant’Eufemia 19, Modena.

## **11) PhD Programme in “FOOD AND AGRICULTURAL SCIENCE, TECHNOLOGY AND BIOTECHNOLOGY” (Main centre: Reggio Emilia)**

**Places with scholarship:** 4

**Places without scholarship:** 2

**Places reserved for industrial doctorate:**

- 1 employee of AEB spa, with registered offices in Brescia, via V. Arici n. 104 – S. Polo.
- 1 employee of Agristudio srl, with registered offices in Reggio Emilia, via Gramsci n. 56;
- 1 employee of Coopbox Group Spa, with registered offices in Reggio Emilia, via M.K. Gandhi n. 8.

**Admission requirements:** Italian second level degree (laurea specialistica, under D.M. 509/99 or laurea magistrale, under D.M. 207/04) or Italian degree obtained prior to D.M. 509/99 or equivalent qualification obtained abroad, in accordance with the provisions in art. 2 of this application procedure.

**Selection Procedure: based on academic and research record**

The selection procedure is intended to establish the candidate's preparation and aptitude for carrying out research activities in areas related to the PhD programme.

Except as provided by art. 3 of this application procedure, candidates may submit the following additional documents:

1) self-certification to prove that the degree has been conferred (if awarded by an Italian university), or Degree certificate (if awarded by a foreign university), with a list of exams taken and grades achieved.

2) curriculum vitae of research and teaching activities, indicating clearly and concisely what candidate has studied, skills acquired (languages, knowledge of computers, use of complex instrumentation, etc.) including any official certifications he/she may have. The document may be written in Italian or English and must include the exact name and nature of degrees possessed, publications, if applicable, and contributions to conferences /congresses;

3) a summary of final thesis in Italian or English, or equivalent – minimum of three and maximum of six pages – organised under the following headings: statement of purpose, research methodology used, results obtained;

4) a short essay written in English – no longer than two pages – which illustrates the reasons why the candidate wishes to attend the PhD Programme and describes his/her specific research interests (Statement of Research Interest) in relation to one of the research areas of the PhD Programme (available from the PhD Programme website at: <http://www.steba.unimore.it/> under "Research topics").

5) any recommendation letters written by experts in the field of research of the PhD Programme, indicating the public or private institution the expert is affiliated with.

Candidates who meet the requirements (employees of the enterprise) and wish to apply primarily for the reserved place, must fill in and attach to the online application form the facsimile "Annex E2" of this call.

The Selection Commission will examine the presentation of the above documents for those who have expressed their interest in competing primarily for the reserved places.

The Selection Committee has the capacity to assign scores up to a total of 60 points in the evaluation of candidate qualifications, as follows:

- Curriculum: from 0 to 30 points,
- Master thesis: from 0 to 10 points,
- Publications: from 0 to 10 points,
- Other qualifications: from 0 to 10 points.

Once the qualifications have been assessed, the Committee will compile a merit-based ranking of candidates based on the scores awarded.

Candidates obtaining a minimum score of 40/60 will be considered eligible.

The reserved place for the industrial doctorate will be allocated to the candidates reaching the best ranking position among those who have applied primarily for the reserved place.

**Areas of the PhD Programme:** The course is organized in two curricula (Science, Technology and Agricultural Biotechnology, Life Sciences, Technology and Biotechnology). Further information is available on the website of the PhD course at: <http://www.steba.unimore.it>

Modena, 03/06/2015

THE RECTOR  
(Prof. Angelo Oreste Andrisano)



**Annex A1 (for candidates holding degrees awarded in Italy only)**

Self-certification as substitute for attested declarations under articles 46 and 47, Presidential decree 445/2000

**WARNING**

The following self-certification complies with the dispositions of Presidential decree 445 of the 28th December 2000: "LEGISLATIVE DISPOSITIONS AND RULES FOR ADMINISTRATIVE FORMS". In particular:

- Details provided by candidates have to be considered as substitute for attested declaration under articles 46-47; following article 76 candidates who provide mendacious information can incur in administrative and criminal penalties.
- Following article 39 the self-certification does not require official stamps.
- Under articles 71 and 72 the relevant University office will verify the information provided.
- The information requested in this self-certification follow article 16 is strictly necessary for the selection procedures and will be kept confidential following the Legislative decree 196 of the 30th June 2003 on personal data protection.

**DEGREE DESCRIPTION**

**Italian second level degree "laurea magistrale" (under D.M. 270/04)  
or Italian second level degree "laurea specialistica" (under D.M. 509/1999)  
or Italian degree (prior to D.M. 509/1999)**

Aware of the provisions on criminal consequences for false declarations, under art. 76 of Presidential decree 445/2000 the undersigned

Family name \_\_\_\_\_

Given name \_\_\_\_\_

Place of birth \_\_\_\_\_

Date of birth (dd/mm/yyyy) \_\_\_\_\_

Citizenship \_\_\_\_\_

E-mail for correspondence \_\_\_\_\_

**DECLARES TO HOLD THE FOLLOWING DEGREE CERTIFICATE**

(Tick only one of the three options)

- Italian second level degree "Laurea magistrale" (under D.M. 270/04) in

\_\_\_\_\_

Degree class of \_\_\_\_\_

- Italian second level degree "Laurea specialistica" (under D.M. 509/1999) in

\_\_\_\_\_

Degree class of \_\_\_\_\_

- Italian degree (prior to D.M. 509/1999) in

\_\_\_\_\_

Degree awarded by the University of \_\_\_\_\_

on the (dd/mm/yyyy) \_\_\_\_\_

Final mark \_\_\_\_\_

**AND DECLARES**

that, in accordance with articles 46 and 47 of Presidential decree 445/2000, the information included in all the copies attached to the admission form is correct.

\_\_\_\_\_  
Date and place

\_\_\_\_\_  
Signature (legible and in full)

## **Annex A2 (for candidates holding foreign degrees only)**

Self-certification as substitute for attested declarations under articles 46 and 47, Presidential decree 445/2000

### **WARNING**

The following self-certification complies with the dispositions of Presidential decree 445 of the 28th December 2000: "LEGISLATIVE DISPOSITIONS AND RULES FOR ADMINISTRATIVE FORMS". In particular:

- Details provided by candidates have to be considered as substitute for attested declaration under articles 46-47; following article 76 candidates who provide mendacious information can incur in administrative and criminal penalties.
- Following article 39 the self-certification does not require official stamps.
- Under articles 71 and 72 the relevant University office will verify the information provided.
- The information requested in this self-certification follow article 16 is strictly necessary for the selection procedures and will be kept confidential following the Legislative decree 196 of the 30th June 2003 on personal data protection.

## **DESCRIPTION OF THE QUALIFICATION (Degree, Master of Science or equivalent)**

### **INFORMATION IDENTIFYING THE HOLDER OF THE QUALIFICATION**

Family name \_\_\_\_\_

Given name \_\_\_\_\_

Place of birth \_\_\_\_\_

Date of birth (dd/mm/yyyy) \_\_\_\_\_

Citizenship \_\_\_\_\_

E-mail for correspondence \_\_\_\_\_

### **INFORMATION IDENTIFYING THE QUALIFICATION**

Level of Qualification (Degree, Master of Science or other) \_\_\_\_\_

Qualification in \_\_\_\_\_

Qualification awarded at the University of \_\_\_\_\_

Qualification awarded on (dd/mm/yyyy) \_\_\_\_\_

Final degree mark /grade \_\_\_\_\_

Main Field(s) of Study for the Qualification \_\_\_\_\_

Language(s) of Instruction/Examination \_\_\_\_\_

Official Length of Programme (years) \_\_\_\_\_

Access Requirement(s) to Programme \_\_\_\_\_

**INFORMATION ON THE EXAMINATIONS AND RESULTS GAINED FOR THE QUALIFICATION  
(Examination and individual grades/marks/credits obtained)**

DATE	EXAMINATION	GRADE	MARK	CREDITS OBTAINED

Useful additional information about examinations and results \_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

**INFORMATION ON THE FUNCTION OF THE QUALIFICATION IN THE COUNTRY WHERE THE  
QUALIFICATION WAS AWARDED**

Does the title described above, in the country where it has been awarded, enable application to University PhD programmes? (Tick only one of the two options)

- Yes             No

**ADDITIONAL DECLARATION**

In accordance with articles 46 and 47 of Presidential decree 445/2000, the information included in all the copies attached to the admission form is correct.

\_\_\_\_\_  
Date and place

\_\_\_\_\_  
Signature (legible and in full)

## Annex B

### FACSIMILE OF LETTER OF PRESENTATION

I certify that Mr/Ms [name and surname] has carried out the following tasks under my supervision:  
*(briefly describe the activities carried out by the applicant, indicating personal qualities, study skills and /or professional ability)*

[Place and Date]

Signature (legible and in full)

**Annex C (Facsimile to be used only for applications to the PhD Programme in Labour, development and innovation).**

**CURRICULUM VITAE**

**for the purposes of the application for enrolment on the Doctoral Research Programme (XXXI cycle)**

**PERSONAL DATA**

Name and surname

Date of birth

Nationality

Address

Telephone number and e-mail

**EDUCATION**

Period

Institution

Country where the qualification was awarded

Qualification awarded

Final mark

**WORK EXPERIENCE**

Period

Type of employment

Sector

Employment grade and duties

**PARTICIPATION IN RESEARCH PROJECTS**

Period

Title of the project

Disciplinary area

Tasks performed as part of the project

**LANGUAGE SKILLS** (Specify for each language the level of knowledge on the basis of the following scale, as laid down in the Common European Framework of the Council of Europe. Reference should also be made to any certification awarded to the candidate, such as TOEFL, etc.)

**LANGUAGE.....**

A1 (BEGINNER)

A2 (ELEMENTARY)

B1 (PRE INTERMEDIATE)

B2 (POST INTERMEDIATE)

C1 (ADVANCED)

C2 (PROFICIENCY)

**COMPUTER SKILLS**

**LIST OF PUBLICATIONS (WHERE APPLICABLE)**

Date and place

Signature

**Annex D (Facsimile to be used only for applications to the PhD Programme in Labour, development and innovation).**

**RESEARCH PROJECT**

Submitted for the purposes of the application for enrolment on the Doctoral Research Programme (XXXI cycle) by

**Name and surname**

**Title of the project**

**Curriculum (not binding choice; please mark the preferred option)**

**Labour**

**Development and Innovation**

**Abstract**

*(Summarise in no more than 10 lines the content and objectives of the project):*



**Background and goals (please explain the theoretical framework, the investigated problems and the goals of the project)**  
(Maximum 10.000 characters):

**Methodology and intermediate stages of the research**

*(Maximum 5.000 characters):*

**Essential bibliography**  
(*Minimum 10 publications*):

Date and place

Signature

## Annex E (Apprenticeship contract)

### DECLARATION OF PRIORITARY INTEREST FOR THE FOLLOWING RESERVED PLACE

(the contract may be concluded only by candidates who have not yet reached their thirtieth year of age at the time of signing the contract)

I, \_\_\_\_\_ (full name), born in \_\_\_\_\_ (place) on \_\_\_\_\_ (date)

wish to express my interest in applying primarily for the following reserved place (please tick one of the following options)

- PhD Programme in “**Molecular and regenerative medicine**”:

- n. 1 place with apprenticeship contract for advanced training and research funded by Società Holostem Terapie Avanzate srl.

- PhD Programme in “**Human Sciences**”:

- n. 2 places with apprenticeship contract for advanced training and research funded by Cooperativa Sociale TICE Onlus.

The option hereby chosen has priority over regular places, with or without scholarship.

Date and place,

Signature

## Annex E2 (Industrial doctorate)

### DECLARATION OF PRIORITARY INTEREST FOR THE FOLLOWING RESERVED PLACE

I, \_\_\_\_\_ (full name), born in \_\_\_\_\_ (place) on \_\_\_\_\_ (date)  
employee of the Company \_\_\_\_\_  
with contract \_\_\_\_\_

wish to express my interest in applying primarily for the following reserved place (please tick one of the following options)

- PhD Programme in “**Information and communication technologies (ICT)**”:

- n. 1 place reserved for employees of DataRiver Srl

- PhD Programme in “**Industrial innovation engineering**”:

- n. 1 place reserved for employees of Ferrari Spa
- n. 1 place reserved for employees of Comer Industries Spa

- PhD Programme “Enzo Ferrari” in “**Industrial and environmental engineering**”:

- n. 3 places reserved for employees of Ferrari Spa
- n. 1 place reserved for employees of 4D Engineering Srl
- n. 1 place reserved for employees of CMS Spa
- n. 1 place reserved for employees of Ecor Research Spa
- n. 1 place reserved for employees of Lombardini Srl
- n. 1 place reserved for employees of SIR Spa
- n. 1 place reserved for employees of Vehicle Engineering Srl

- PhD Programme in “**Labour, development and innovation**”:

- n. 1 place reserved for employees of Ferrari SpA

- PhD Programme in “**Molecular and regenerative medicine**”:

- n. 1 place reserved for employees of Chiesi Farmaceutici Spa

- PhD Programme in “**Food and agricultural science, technology and biotechnology**”:

- n. 1 place reserved for employees of AEB Spa
- n. 1 place reserved for employees of Agristudio Srl
- n. 1 place reserved for employees of Coopbox Group Spa

The option hereby chosen has priority over regular places, with or without scholarship.

Date and place,

Signature

## Annex E3 (Holder of Scholarship from foreign State)

### DECLARATION OF PRIORITARY INTEREST FOR THE FOLLOWING RESERVED PLACE

I, \_\_\_\_\_ (*full name*), born in \_\_\_\_\_ (*place*) on \_\_\_\_\_ (*date*)

wish to express my interest in applying primarily for the following reserved place (please tick one of the following options)

- PhD Programme in “**Clinical and experimental medicine (CEM)**”:

- n. 1 place reserved for holders of scholarships provided by foreign states.

- PhD Programme in “**Industrial innovation engineering**”:

- n. 1 place reserved for holders of scholarships provided by foreign states.

The option hereby chosen has priority over regular places, with or without scholarship.

Date and place,

Signature

**ANNEX F**

**FORM “Declaration of interest in a possible apprenticeship contract for advanced training and research”**

**DECLARATION OF INTEREST IN A POSSIBLE APPRENTICESHIP CONTRACT FOR  
ADVANCED TRAINING AND RESEARCH**

(the contract may be concluded only by candidates who have not yet reached their thirtieth year of age at the time of signing the contract)

**The document must be attached to the application for enrolment in the PhD course or programme- a. a. 2015/2016 only if the candidate is interested in any contract of apprenticeship for higher education and research that may become available later**

I, \_\_\_\_\_ (*full name*), born in \_\_\_\_\_ (*place*) on \_\_\_\_\_ (*date*), wish to express my interest in any possible “apprenticeship contract for advanced training and research” that may become available, to be drawn up in accordance with art. 5, legislative decree. No. 167/2011 and allocated to enrolled students selected by the University, in conjunction with any interested firms, for such a contract and on the basis of candidates’ specific qualifications.

Date and place,

Signature (legible and in full)



## ANNEX G

### Form “Self-certification of subscription to Gestione Separata Inps”

To  
Payroll Office – Finance Directorate  
Università degli Studi di Modena e Reggio Emilia  
Via Università, 4  
41121 Modena  
Fax: +39 (0)59 2057109  
E-mail: [ufficiostipendi@unimore.it](mailto:ufficiostipendi@unimore.it)

#### Autocertificazione di iscrizione alla Gestione Separata Inps

(resa ai sensi del D.P.R. 28 dicembre 2000, n.445 e s.m.i.)

Il sottoscritto ....., nato a  
..... il ..... e residente a  
..... in via .....

Titolare di (barrare la relativa opzione):

- |   |   |
|---|---|
| <input type="checkbox"/> Assegno di ricerca               | <input type="checkbox"/> Collaborazione coordinata e continuativa               |
| <input type="checkbox"/> Dottorato di ricerca             | <input type="checkbox"/> Docenza a contratto                                    |
| <input type="checkbox"/> Borsa di Specializzazione Medica | <input type="checkbox"/> Prestazione d'opera occasionale (redditi > € 5.000,00) |
| <input type="checkbox"/> Tutorato L.170/230               |   |

#### DICHIARA:

di essere iscritto alla data odierna, ed in seguito a conferma dell'Inps, alla Gestione Separata Inps:

- “ALTRA CASSA - aliquota MINIMA”<sup>1</sup> in quanto iscritto presso la seguente cassa pensionistica: .....
- “ALTRA CASSA - aliquota MINIMA”<sup>1</sup> in quanto titolare di pensione diretta
- “CASSA UNICA - aliquota MASSIMA”<sup>2</sup> in quanto non iscritto presso alcuna cassa pensionistica obbligatoria

#### FIRMA

.....

Il sottoscritto dichiara, inoltre, di essere consapevole delle sanzioni penali, nel caso di dichiarazioni mendaci, richiamate dall'art. 76 del D.P.R. 445/2000 e dall'art. 495 del C.P. e **si impegna a comunicare, prima della liquidazione del compenso, qualsiasi modifica di quanto dichiarato.**

Modena,.....

Firma autografa (per esteso e leggibile)

.....

**Si allega alla presente fotocopia del documento di identità del sottoscrittore**

<sup>1</sup> Per l'anno 2013: 20,00%; per l'anno 2014: 21,00%; per l'anno 2015: 22,00%; dall'anno 2016: 24,00%.

<sup>2</sup> Per l'anno 2013: 27,72%; per l'anno 2014: 28,72%; per l'anno 2015: 30,72%; per l'anno 2016: 31,72%; per l'anno 2017: 32,72%; dall'anno 2018: 33,72%.

## ANNEX H (Part 1) - Form “Accompanying declaration for scholarship holders”

### DECLARATION TO BE ATTACHED FOR PhD STUDENTS HOLDING SCHOLARSHIPS IN THE PROCEDURE FOR APPLICATION FOR ENROLMENT ON A PhD PROGRAMME A. Y. 2015/2016, XXXI cycle

To be completed only by holders of scholarships

I, the undersigned Surname \_\_\_\_\_ First name \_\_\_\_\_

#### DECLARE TO BE FULLY AWARE THAT:

- a) the grant to which this declaration relates cannot be accumulated with any other study grants, regardless of their title, with the exception of grants awarded by national or foreign institutions which are available to support, with periods of study abroad, the grant holder’s training or research activities (art. 6, para 1, of Law 30.11.1989, n. 398);
- b) students who have previously held a grant cannot hold a second grant with the same title (art. 6, para 2, of Law 30.11.1989, n. 398);
- c) art. 1, sub-para a), of Law 315/98 states that, from the date 01.01.99, the MIUR (Ministry for Education, Further Education and Research) is required to guarantee the application of study grants to pursue research doctorates as per the regulations laid down by art 2, para 26, first part of Law No.335/95, and also art. 59, para 16, of Law No.449/97, as amended (compulsory general insurance with INPS – Italian Social Security Institute);
- d) state employees who hold grants to which this declaration relates may request special leave without pay for study purposes, as provided by art. 2 of Law No.476/1984 (art. 6, para 7, Law 398/89).

I, the undersigned, in accordance with articles 46 and 47 of D.P.R. No.445 of 28.12.2000, aware of the liability incurred in the event of a false declaration,

#### DECLARE

- a) **not to hold**, for the entire duration of the doctorate, other study grants of any title whatsoever, with the exception of grants awarded by national or foreign institutions which are available to support, with periods of study abroad, the grant holder’s training or research activities (art. 6, para 1, of Law No.398 of 30.11.1989);
- b) **not to have held**, even if only for one year, another study grant to pursue postgraduate courses (art. 6, para 2, Law 398/89);
- c) **not to hold** a grant for collaboration in a research activity under art. 51, para 6, Law 449/97 and D.M. II.02.1998
- d) to be aware of the rights and obligations of graduates, as specified in the notices of competitions for admission to PhD Programmes, XXXI cycle – A.Y. 2015/2016, published on the internet site of the University of Modena and Reggio Emilia;
- e) to have read and fully understood the regulatory provisions governing research doctorates, as published on the internet site of the University of Modena and Reggio Emilia.
- f) to hereby provide consent to their personal data being held, including sensitive information, in accordance with Legislative Decree No.196/2003 and to be aware that the databank is the property of the University of Modena and Reggio Emilia.

Italian and foreign citizens holding an academic degree awarded abroad are reminded they have to submit their academic transcript of records, together with its legalized Italian translation and the “declaration of equal value” issued by the Italian consular office of the country where the degree was awarded, if it is not already enclosed with the online application form.

Please note that citizens of States which do not belong to the European Union must provide documentation certifying insurance cover for medical treatment and hospitalization, together with a valid residence permit.

Date \_\_\_\_\_

\_\_\_\_\_  
Signature

## ANNEX H (Part 2) - Form “Accompanying declaration for scholarship holders”

### DECLARATION ACCOMPANYING APPLICATION FOR ENROLMENT ON A PhD PROGRAMME A.Y. 2015/2016, XXXI

To be completed only by holders of scholarships

With full knowledge of the liability incurred in the event of a false declaration, in accordance with articles 46 and 47 of D.P.R. No. 445 of 28.12.2000, I the undersigned

Surname \_\_\_\_\_ First name \_\_\_\_\_

Tax code \_\_\_\_\_ Acquired surname \_\_\_\_\_

Born in \_\_\_\_\_ province of \_\_\_\_\_ on the \_\_\_\_\_

Resident at (street) \_\_\_\_\_ No. \_\_\_\_\_ Town/city \_\_\_\_\_ Post code \_\_\_\_\_

Province/State/County \_\_\_\_\_ Tel. \_\_\_\_\_ Work \_\_\_\_\_ tel. \_\_\_\_\_

MOBILE PHONE \_\_\_\_\_ E-mail \_\_\_\_\_

Domiciled (if different from above) at \_\_\_\_\_ No. \_\_\_\_\_

Town/City \_\_\_\_\_ Post code \_\_\_\_\_ Province/State/County \_\_\_\_\_

#### REQUEST that the sum relating to the study grant

is paid into the current account of : \_\_\_\_\_ (payment can only be made to an account in the name of the grant holder; the account may be in the name of more than one person inclusive of the grant holder– in this case specify all co-holders) with IBAN \_\_\_\_\_

The International Bank Account Number consists of 27 characters: IT, 2 international code numbers, 1 national code letter (CIN), 5 numbers for the ABI code, 5 numbers for the CAB code, 12 alphanumeric characters for the current account number.

Important note: to avoid errors in the payment of sums due, the above-indicated fields must be completed fully and correctly.

If in any doubt, please contact your own bank.

Please note that any bank charges arising from the bank transfer are the responsibility of the recipient of the monies.

#### DECLARE, further to the “*gestione separata Inps*” (the Italian Social Security Institute “*separate management*” pension fund), to establish the applicable rate under art.26 para. 26 of Law 35/95, (tick the appropriate box)

not to belong to another compulsory pension fund;

to belong to another compulsory pension fund (indicate the name of the Fund) \_\_\_\_\_

to belong to another compulsory pension fund, for the sole period from \_\_\_\_/\_\_\_\_/\_\_\_\_ to \_\_\_\_/\_\_\_\_/\_\_\_\_

(indicate hereafter the name of the Fund ) \_\_\_\_\_

I, the undersigned undertake to register promptly with the “INPS gestione separata” (by internet through the website at [www.inps.it](http://www.inps.it) – section “Servizi Online – Accedi ai servizi - Servizi per il cittadino - Autenticazione con PIN”, or by phone through the INPS Contact Centre – FreePhone 803.164) and to deliver or send via fax to number 059/2057109 or via e-mail a [ufficiostipendi@unimore.it](mailto:ufficiostipendi@unimore.it) the affidavit to prove the registration (using the form “Autocertificazione di iscrizione alla Gestione Separata Inps”) to the Ufficio Contabilità e Stipendi of the Università di Modena e Reggio Emilia, Via Università n. 4, Modena, by November 20, 2015 (if the graduate is already subscribed to the “INPS gestione separata” as a result of previous collaborations with other clients, it is only necessary to provide the affidavit confirming the registration with the INPS).

The payment of the grant is made in monthly instalments with fixed currency on 25<sup>th</sup> of the following month. The related coupons (“cedolini”) will be exclusively available on-line, at Intranet page <https://in.unimore.it/intra/ptecamm/cedoline.html> (by selecting “Accedi al servizio”).

In the event that facts are ascertained during the course of the year which vary from those declared, the undersigned undertakes to immediately communicate the relevant facts in writing, exonerating the University of Modena and Reggio Emilia from any responsibility whatsoever concerning the same.

#### Information in accordance with Legislative Decree of 30th June 2003, No.196

The personal data contained on this form is gathered by the University for the sole purpose of fulfilling all of its administrative, accounting, financial and social security obligations under the law. The personal data gathered will, in observance of the aforementioned legislative obligations, be communicated to the Ministero delle Finanze (Ministry of Finance), the INPS office (Italian Social Security Institute), and to any other public bodies, to permit the same to carry out the respective institutional functions, within the boundaries established by the law and regulations.

Date \_\_\_\_\_ (Signature) \_\_\_\_\_

**ANNEX I – Form “Declaration to be completed only by applicants without scholarships”**

**DECLARATION ACCOMPANYING APPLICATION FOR ENROLMENT ON A PhD PROGRAMME  
A.Y. 2015/2016, XXXI cycle**

I, the undersigned \_\_\_\_\_

**DECLARE**

- a) that I am aware of the rights and obligations of graduates, specified in the notice of competition for admission to PhD Programmes, XXXI cycle – A.Y. 2015/2016, on the internet site of the University of Modena and Reggio Emilia: *www.unimore.it*;
- b) to have read and fully understood the rules and regulations governing research doctorates, as published on the internet site of the University of Modena and Reggio Emilia: *www.unimore.it*.
- c) to hereby provide consent to their personal data being held, including sensitive information, in accordance with Legislative Decree No.196/2003 and to be aware that the databank is the property of the University of Modena and Reggio Emilia.

Italian and foreign citizens holding an academic degree awarded abroad are reminded they have to submit their academic transcript of records, together with its legalized Italian translation and the “declaration of equal value” issued by the Italian consular office of the country where the degree was awarded, if it is not already enclosed with the online application form.

Please note that citizens of States which do not belong to the European Union must provide documentation certifying insurance cover for medical treatment and hospitalization, together with a valid residence permit.

Date \_\_\_\_\_

\_\_\_\_\_  
Signature