



UNIMORE
UNIVERSITÀ DEGLI STUDI DI
MODENA E REGGIO EMILIA

REGISTRATION OPENING: 24/08/2020 1:00 pm (Italian time)
DEADLINE FOR APPLICATIONS: 15/09/2020 1:00 pm (Italian time)

Student Services Area
PhD Office

Rector's Decree No. 649/2020
Prot. No.185706 of 21/08/2020

THE RECTOR

- GIVEN the Statute of the University of Modena and Reggio Emilia, enacted by Rector's Decree no. 3 of February 6, 2012 and subsequent amendments and additions;
- GIVEN the Italian Prime Minister's Decree of April 9, 2001 on "*Uniform treatment regarding the right to higher education*", in accordance with art. 4 of Law no. 390 of December 2, 1991, and subsequent amendments and additions;
- GIVEN art. 4 of Law no. 210 of July 3, 1998 on "*Guidelines for the recruitment of tenured university researchers and professors*", published in the Official Gazette of July 6, 1998, General Series no. 155, and subsequent amendments and additions;
- GIVEN Law no. 240 of December 30, 2010;
- GIVEN Ministerial Decree no. 45 of February 8, 2013, on "*Regulations on the procedures for the accreditation of teaching establishments and PhD Programmes by accredited institutions*", published in the Official Gazette of May 6, 2013, General Series, no. 104;
- GIVEN Rector's Decree no. 168 of July 18, 2013, implementing the provisions contained in Ministerial Decree no. 45 of February 8, 2013, to enact the University Regulations governing PhD studies, and subsequent amendments and additions;
- GIVEN the resolution of the Academic Senate in its session of May 24, 2017 and the Executive Board in its session of May 26, 2017 approving the guidelines for the use of telematic methods for the selection procedures for admission to PhD programmes;
- GIVEN the resolution of the Senate of May 12, 2020 which approved the Guidelines for carrying out exams in the COVID-19 emergency period;
- GIVEN the Note from the Ministry of Education, Higher Education and Research of March 11, 2020, prot.7757 on the "*Operational indications on PhD Programmes accreditation procedures A.A. 2020-2021-XXXVI cycle*";
- GIVEN the resolutions of the Senate of April 21, 2020 and of the Exexecutive Boards of April 24, 2020 and of May 14, 2020 which approved the planning and the establishment of PhD programmes, with administrative headquarters at the University of Modena and Reggio Emilia, for the academic year 2020/2021;
- GIVEN Rector's Decree no. 355 of 18 May, 2020, which determined the amount of tuition and fee charges for enrolment and attendance in PhD programmes for the academic year 2020/2021;
- GIVEN Rector's Decree 410, prot.103128 of June 8, 2020, with which University of Modena and Reggio Emilia issued selective procedures for admission to PhD

programs with a duration of three years, at the XXXVI cycle, Academic Year 2018/2019, and subsequent amendments and additions;
GIVEN the Note from Italo-French University of July 6, 2020, prot. 312260, which assigned funding for a doctoral thesis in joint supervision between the University of Modena and Reggio Emilia and the University of Angers as part of the “Bando Vinci 2020”;

D E C R E E S

ARTICLE 1 – Institution

The University of Modena and Reggio Emilia hereby announces selection procedure for admission to 1 position funded with a scholarship of specific international mobility program "Bando Vinci 2020" in the three-year PhD programme of “Clinical and experimental medicine” (XXXVI cycle, Academic Year 2020/2021) for a doctoral thesis in joint supervision between the University of Modena and Reggio Emilia and the University of Angers on "Innovative nanotechnological approaches for Glioblastoma targeting" - living abroad lasting 18 months (France) - the annual amount of the scholarship is € 15,343.28 gross recipient (art. 9 of the call).

This call is equivalent to notification to all intents and purposes. Any changes, updates or additions to the content of this call will be announced, **exclusively**, on the following website: <https://www.unimore.it/bandi/StuLau-Sdott.html>.

ARTICLE 2 - Admission requirements

The competition is open to any candidate, regardless of age or nationality, who as of **October 31, 2020**, holds:

- a Italian second level degree (“laurea magistrale”, under D.M. 207/04) in the following discipline: (LM-9) Medical, veterinary and pharmaceutical biotechnology, (LM-13) Pharmacy and industrial pharmacy;
- or equivalent: Italian second level degree (“laurea specialistica”, under D.M. 509/99) in one of the following disciplines: (9/S) Medical, veterinary and pharmaceutical biotechnology, (14/S) Pharmacy and industrial pharmacy;
- or Italian degree (obtained prior to D.M. 509/99) in Biotechnology (curriculum Pharmaceutical Biotechnology or Medical Biotechnology or Veterinary Biotechnology), in Chemistry and Pharmaceutical Technologies or Pharmaceutical Chemistry and Technology, in Pharmacy);
- or equivalent qualification obtained abroad, that has to be validated by the Selection Committee, following the legislation in force both in Italy and in the Country where the qualification was issued and within the international treaties or agreements on the recognition of international qualifications, in the case where degrees in specific subjects are required for admittance to the Programme.

Candidates who have a foreign academic qualification must submit any relevant documents useful for verifying equivalency (their degree certificate with a list of exams taken, along with an Italian translation, an authentication, and a “declaration of validity” “dichiarazione di valore in loco” issued by the competent Italian consular or diplomatic representative for the country, or, if not yet available, the description of the degree with a list of exams passed, by using Annex A2) to the PhD Office (Via Università, 4, 41121 – Modena), attaching the documents to the application for admission using the online procedure described in Art. 3.

Candidates who complete their degree after the deadline for this call must submit a Degree certificate or the form in Annex A2 (in case of degree awarded by a foreign institution) or a self-certification to prove that the degree has been conferred (using the form in Annex A1, in case of degree awarded by an Italian University):

- in case of degree completed before enrolment: by enclosing the form with the enrolment application form,

- in case of degree not yet completed when enrolling in the PhD Programme: by submitting the form to the PhD Office, by and no later than, October 31, 2020, using one of the following method: E-MAIL to the address segr.postlaurea@unimore.it .

For the purposes of admission to the doctorate course, in any case, Italian nationals and foreigners holding a foreign academic qualification must submit their degree certificate with a list of exams taken, along with an Italian translation, an authentication, and a “declaration of validity” (“dichiarazione di valore in loco”) issued by the competent Italian consular or diplomatic representative for the country, in accordance with current admission regulations concerning foreign students, to the PhD Office, by and no later than, December 31, 2020, using one of the methods described above. Further information is available at www.istruzione.it - “University” – “Foreign students”. The University reserves the right to exclude from the competition any candidate who has not submitted the required documents by the deadline cited above without a justified reason.

The information sent by candidates will be carefully checked by the competent offices in order to verify correctness.

All candidates are admitted to the selection conditional upon verification of the aforementioned requirements.

The University Administration reserves the right to exclude, at any time, candidates who have not the requirements for admission.

ARTICLE 3 – Admission applications

Applications for admission to competition and any required enclosures must be submitted following the online procedure by the final deadline of **September 15, 2020, at 1:00 p.m. (local time)**, when the competition closes. Candidates failing to comply will not be considered.

Admission applications and any required enclosures (academic qualifications, documents and publications considered useful for competition purposes) must be submitted to this Administration before the final deadline for the competition, using the following method only:

- **by Internet**, on the University website <https://www.esse3.unimore.it/Home.do> (new users must register by selecting “Menu”, top right, and then “Registration”; those who have already registered should select “Menu”, top right, and then “Login” and proceed with the following steps: insert username and password, and then, select “Menu” – “Student Area/Registered Area” - “Admission” – “Admission Exams” – “Ph. D.”);

All academic qualifications, documents and publications considered useful for the application procedure must be attached in .pdf or .rtf file form with a maximum size of 20 MB. Attachments larger than 20 MB must be divided into smaller files.

The application will require a payment of € 25.00, not refundable, to cover administrative costs.

Payment must be made using the following method:
Access Esse3, by connecting to the University website at <https://www.esse3.unimore.it/Home.do> with your credentials, and under the menu item "Taxes" proceed with the payment through the PAGO PA circuit that allows to pay online (by choosing your Payment Service Provider – PSP) or alternatively to print the payment notice to be delivered personally to Banks and ATMS, SISAL, Lottomatica and ITB stores. From your personal Esse3 page, under the menu item "Taxes", you can print the payment receipt. With the PagoPa circuit, the payment acquisition times in Esse3 are normally comparable to those of the credit card.

The payment of € 25.00 must be made before September 15, 2020.

Candidates must keep the payment receipt for € 25.00. The winner should instead enclose it with the enrolment application form before the deadline and in accordance with the terms and conditions in art. 7.

The application for admission will be considered to be correctly filed only by saving the data ("Save the data") after the "Explicit confirmation of the validity of the application" given by the candidate at the end of the online procedure mentioned above.

Before the data saving ("Save the data") that follows the "Explicit confirmation of the validity of the application", and prior to the deadline for the competition, candidates may add, change or remove attached academic qualifications, documents and publications using the abovementioned website. The procedure is as follows: select "Menu", "Login", insert username, password, and then, in the Student area, select "Admission".

After the data saving ("Save the data") that follows the "Explicit confirmation of the validity of the application", in the case of errors or incomplete insertion of attachments using the online procedure, candidates can send an email to the PhD Office (segr.postlaurea@unimore.it) within the peremptory deadline of the call deadline (September 15, 2020, 1.00 pm) for requesting the reopening of the online procedure by attaching a scanned copy of an identity document. The candidate must make the corrections / additions he deems appropriate within the same deadline (September 15, 2020, 1.00 pm). In this case, please note that the candidate will have to save the "Save data" data again following the explicit confirmation of the application.

Applications and supporting enclosures may not be submitted by e-mail or fax.

The University Administration reserves the right to exclude, at any time, candidates who have not paid the fee of € 25.00 referred to in this Article.

The University Administration does not respond in the event that the candidate incurs errors in the choice of selection of his interest. In this case the candidate must produce new instance and provide for the payment of the contribution provided by the deadlines of this call.

Any communications to candidates concerning this call are made by e-mail. For this purpose is used e-mail address indicated by the candidate during the registration procedure referred in Article. 3. Candidates, whose email addresses are already present in the registry, are asked to want to update data if necessary.

In the event of any technical and/or operating difficulties, please write to the following e-mail address: webhelp@unimore.it.

Admission applications, submitted in accordance with the indications given above, will be considered valid only if they reach this Administration before the final deadline.

Therefore, any applications arriving after the deadline, or not submitted in accordance with above requirements, will not be considered.

As part of the procedural information in making the application, the candidate takes personal responsibility for declarations in relation to:

- a) name and surname;
- b) place and date of birth;
- c) residential address, telephone/cell number, elected domicile for the purposes of this competition, and e-mail address;
- d) tax identification number ("codice fiscale"- if candidates have one. Candidates who do not have a tax identification number need only to confirm the one that will automatically be assigned to them by the system);
- e) citizenship;
- f) possession of a secondary school diploma;
- g) possession of an Italian old ordinance degree or second level degree (laurea specialistica or laurea magistrale), or an equivalent academic qualification issued by a foreign University;
- h) the exact title of the PhD Programme chosen by the candidate;
- i) knowledge of a second foreign language (either French, German or Spanish), in addition to English;
- j) curriculum vitae (that must include the Skype address);
- k) academic qualifications and any other documents;
- l) publications;
- m) in the case of candidates with disabilities, in accordance with Law no. 104 of February 5, 1992 or with diagnosis of SLD, in accordance with Law no.170 of October 8, 2010, any accommodations required for taking the examinations. The same request for assistive devices to take the examinations must be sent by mail to: disabilita@unimore.it and segr.postaurea@unimore.it . (subsequently the candidate will be contacted by the *Welcome Office for Students with Disability* to agree on the methods of transmission of the relative medical certification).

By submitting the application, the candidate agrees:

- 1) to attend the PhD programme on a full-time basis, in accordance with the conditions established by the Teaching Committee;
- 2) to notify the University immediately of any changes in residence or address;
- 3) in the case of Italian nationals or foreign citizens holding a foreign degree, to send the degree certificate, with a list of exams taken, along with an Italian translation, an authentication and "declaration of validity" issued by a competent Italian diplomatic-consular representative for the country, in accordance with the regulations governing the admission of foreign students to Italian university degree courses, by the final deadline of December 31, 2020;
- 4) in the case of candidates who complete their degree after the deadline for this call, but before October 31, 2020, to send their degree certificate or facsimile attachment A2 (if awarded by a foreign university) or a self-certification to prove that the degree has been conferred (if awarded by an Italian university, please use form in Annex A1), by the final deadline and in accordance with the conditions indicated in art. 2 of this competition. Candidates failing to comply will not be considered.

The Administration may decide, at any time, with its reasoned decision, the exclusion from the selection.

Admission applications and or related attachments will not be considered for any of the following reasons: submission or receipt of applications after the deadline or non-compliance with the procedural requirements of the competition.

The Administration cannot be held responsible for any loss of correspondence due to the following situations: incorrect contact details, failure or delay in notification of a change in address, technical errors, negligence of third parties, or a *force majeure*. Furthermore, the Administration shall assume no responsibility for attachments not received as a result of third-party involvement, faulty attachment of documents by the candidate, or any type of network failure.

ACADEMIC QUALIFICATION CERTIFICATES, DOCUMENTS AND PUBLICATIONS:

Candidates with any academic qualification certificates, documents or publications considered useful for the purposes of the competition procedure must attach the following certificates, documents and publications, except in the cases stipulated in Art. 5, for each Programme:

- 1) (for candidates holding an Italian degree) a self-certification to prove to meet the requirements (using the form in Annex A1) in accordance with articles 46 and 47 of the Presidential Decree 445/2000;
- 2) (for candidates holding a foreign degree) degree certificate with a list of exams taken, along with an Italian translation, an authentication, and a “declaration of validity” “dichiarazione di valore in loco” issued by the competent Italian consular or diplomatic representative for the country, or, if not yet available, the description of the degree with a list of exams taken together with a statement of truth of the certificates attached, by means of a self-certification in accordance with Articles 46 and 47 of the Presidential Decree 445/2000 using Annex A2;
- 3) scanned copy of a valid identity card or passport;
- 4) curriculum of research and teaching activities;
- 5) academic qualification certificates and documents considered useful for the purposes of evaluation with corresponding list;
- 6) letter/letters of presentation/reference/recommendation; in the online admission application candidates must enter name, surname, e-mail address, status, Institution/Organization of affiliation of the academic/researcher/expert for the letter of presentation/reference/recommendation. After the data saving (“Save the data”) that follows the “Explicit confirmation of the validity of the application” by candidates, the computer system will send an e-mail to the referent to request to insert a presentation/reference/recommendation letter and containing the instructions for the upload. The deadline for the referent to upload the letter is September 18, 2020, at 23:59 (Italian time); the candidates can check on the summary page of the application form (can be reached by accessing the University's website at <https://www.esse3.unimore.it/Home.do> and making the "Login") if the presentation/reference/recommendation letter was sent by the referent. Within the deadline of September 18, 2020, at 23:59 (Italian time), the candidates can send to the referent who has not yet completed a reminder by selecting the item "reminder" from the summary page of the application form.
- 7) academic publications with corresponding list.

Under article 15 of Law no. 183 of November 12 2011, certificates regarding personal qualities, status and facts issued by the public administration can be only used for private purposes. Self-certification, under articles 46 and 47 of Presidential Decree 445/2000, can replace attested declarations for public administration or public services purposes.

Publications in languages other than Italian, English, French, German or Spanish, or which do not include a summary in one of the abovementioned languages, must be produced in the original language and translated into Italian.

Certificates issued by the competent authorities of the foreign candidate's country of citizenship must comply with the provisions in force in the same country. Certificates in a language other than Italian, English, French, German or Spanish, must also be translated and authenticated by the competent Italian diplomatic or consular authorities.

An Italian translation must be attached to all documents written in a language other than Italian, English, French, German or Spanish and must be certified as conforming to the foreign text by a competent Italian diplomatic authority or an official translator.

ARTICLE 4 – Selection Committee

The committee responsible for the evaluation of candidates will be appointed by a Rector's decree and composed of three permanent members and one or more substitute members. They will be selected from the University's tenured professors and researchers. A maximum of two Italian and/or foreign experts may be chosen from public and private research bodies or institutions. An administrative staff clerk may be called to verbalize.

ARTICLE 5 – Admission procedure

The Selection Procedure is based on academic and research record.

The selection procedure is intended to establish the candidate's preparation and aptitude for carrying out research activities with respect to the topic indicated.

Except as provided by art. 3 of this application procedure, candidates may submit the following additional documents:

- 1) self-certification to prove that the degree has been conferred (if awarded by an Italian university), or Degree certificate (if awarded by a foreign university), with a list of exams taken and grades achieved;
- 2) Curriculum vitae of the scientific and teaching activities written in Italian or English indicating university qualifications held;
- 3) A summary of the final thesis in Italian or English, or equivalent, in a minimum of three and maximum of six pages organised under the following headings: subject of the thesis, research methodology, results obtained and their relevance for the study of mechanisms, diagnosis and therapy of human diseases;
- 4) A brief statement of no more than two pages written in English, outlining the motivation for attending the PhD Programme and a description of his/her areas of specific research interest (Statement of Research Interest);
- 5) Certification attesting the knowledge of the English language (TOEFL, Proficiency or other);
- 6) GRE (Graduate Record Examination) certificates;
- 7) At least two letters of presentation/reference/recommendation written by professors of the institutions in which the candidate has been training/working, which must be produced directly by the referents and exclusively according to the procedure indicated in art. 3 of this Call;
- 8) Scientific activity or certified courses abroad;
- 9) Fellowships and stipends for research or higher education;
- 10) Names, affiliation and email addresses of one or more referees.

The Selection Committee has the capacity to assign scores up to a total of 60 points in the evaluation of candidate qualifications, as follows:

- Final degree mark: from 0 to 10 points,
- Thesis/summary: from 0 to 12 points,

- Publications: from 0 to 4 points,
- Research statement: from 0 to 12 points,
- Periods of research abroad: from 0 to 5 points,
- Letters of presentation: from 0 to 12 points,
- Other qualifications (English language certificates, information and communication technology certificates, scholarships, awards, masters, PhD, work placements and others): from 0 to 5 points.

ARTICLE 6 – Ranking

At the end of the selection process, the committee will publish a final merit-based list ranking the candidates.

The final merit list will be approved by a Rector's Decree, once all documentation has been declared valid.

The winning candidate will be admitted to the PhD Programme in "*Clinical and experimental medicine (CEM)*".

The final ranking of candidates will be announced publicly exclusively by:

- publication on the University website at <https://www.unimore.it>, under: ("Academic programmes"/"Doctorate Programmes"), within the designated section of PhD Programme in "*Clinical and experimental medicine (CEM)*".

Candidates may not enrol in a PhD Programme if they are already enrolled in another PhD Programme, Degree or Diploma Programme, Specialisation Programme (medical area excepted), Tirocinio Formativo Attivo (Teachers' Training Programmes) or Level I and II Master's Programme of the University of Modena and Reggio Emilia, or any other University.

The winning candidate may at the same time attend the PhD programme and the last year of a Specialization School in medical area, in compliance with the following criteria:

- the joint attendance of the last year of the Specialization School and the PhD programme is permitted only when the place of attendance of both programmes is the same;
- students enrolled on the last year of the Specialization School can enroll on the PhD Programme, following art. 7, they will have to submit the no impediment form issued by the Specialization School Committee decided on the compatibility with the commitment and the activities required by the School itself;
- admission to the second year will be decided by the PhD Programme Teaching Committee depending on the research activities carried out throughout the Specialization School when students attended both the PhD Programme and the Specialization School. Research activities have to be confirmed also by the Specialization School Committee;
- when students are attending both the Specialization School and the PhD Programme they cannot benefit from the PhD scholarship.

ARTICLE 7 – Enrolment

Within the mandatory ten-day time limit, starting from the day after the publication of the final ranking on the University Web site (as cited above in Art. 6), the candidate who will be the winner in the final ranking must enrol in the first year of the PhD Programme, using the method mentioned below (Failure to comply will result in the loss of right to admission):

by internet, through the University website at <https://www.esse3.unimore.it/Home.do> (select "*Menu*", than '*Login*' and, using the username and password assigned by the

system at the time of registration for the competition, or the one already held by students of the University of Modena and Reggio Emilia, follow the instructions: “Student Area” - “Enrolment” – “Enrolment according to ranking”; if an applicant has forgotten his/her username and password, assistance is available via email at webhelp@unimore.it).

Candidate will be asked to enclose the digital copy of the following documents:

- a) digital passport photo (in JPEG or BITMAP format);
- b) scanned copy an identity document, duly signed;
- c) scanned copy of the tax identification card;
- d) scanned copy of the receipt for the payment of € 25.00 required for participation in the competition, in accordance with art. 3;
- e) self-certification to prove the possession of a university degree (using the form in Annex A1 for Italian degrees or the form in Annex A2 for foreign degrees), in case of degree already awarded;
- f) Annex G (part 1 and part 2);
- g) (in case of students of specialization schools in the medical area) a written permission issued by the Specialization School Committee, following previous art. 6.

Please note that the mere completion of the online form is NOT sufficient for enrolment. PhD students must pay the single tuition payment (as cited in Art. 10) by the aforementioned deadline date (i.e. within ten days of the publication of the rankings). Failure to comply within this deadline will result in exclusion from the PhD program.

Payment must be made at the end of the enrolment procedure using the following method:

- Access Esse3, by connecting to the University website at <https://www.esse3.unimore.it/Home.do> with your credentials, and under the menu item "Taxes" proceed with the payment through the PAGO PA circuit that allows to pay online (by choosing your Payment Service Provider – PSP) or alternatively to print the payment notice to be delivered personally to Banks and ATMS, SISAL, Lottomatica and ITB stores. From your personal Esse3 page, under the menu item “Taxes”, you can print the payment receipt. With the PagoPa circuit, the payment acquisition times in Esse3 are normally comparable to those of the credit card.

The print copy of the enrolment application and receipt of payment must be kept by the applicant and not submitted to the PhD Office.

Candidates gaining their academic qualification after the date of enrolment must submit Annex 1 (if the qualification is conferred in Italy) or Annex 2 (if the qualification is conferred abroad) to the PhD Office (Via Università n.4, 41121-Modena) no later than October 31, 2020, using the following method: E-MAIL to the address segr.postlaurea@unimore.it.

Italian nationals and foreigners holding a foreign academic qualification must present their degree certificates with a list of exams taken, along with an Italian translation, and a “declaration of validity” (“dichiarazione di valore in loco”) provided by the Italian Consulate or diplomatic representative for the country concerned, to the PhD Office (Via Università 4, 41121 Modena), no later than December 31, 2020, using the following methods: E-MAIL to the address segr.postlaurea@unimore.it.

In absence of “declaration of validity” (“dichiarazione di valore in loco”), this Administration may, in his unquestionable judgment, decide not to pay the doctoral scholarship until the “declaration of value” is presented. In any case, once presented, if this highlights the absence of the admission requirements, we will proceed with the exclusion of the PhD student.

As soon as the registration procedure has been completed, the winning candidate must register with the I.N.P.S. Separate Management Fund (“Gestione Separata”) and forward a self-certification to prove registration (using ANNEX C “Self-certification of subscription to Gestione Separata Inps”) to the Salaries Office (“Ufficio Contabilità”) by October 31, 2020, by sending a scanned copy to via e-mail ufficiostipendi@unimore.it. If PhD students are already registered with the I.N.P.S. (Italian Social Security Institute) Separate Management Fund as a result of previous collaboration with other institutions, they merely need to forward the self-certification confirming the registration with the I.N.P.S. (by fax as indicated above).

Foreign citizens who do not yet have a tax identification number must apply to the “Agenzia delle entrate” (Italian Revenue Agency) upon arriving in Italy and must forward a copy of the card issued by the Agency before October 31, 2020, to the PhD Office, by fax at +39 059/2056574 or by sending a scanned copy via mail to segr.postlaurea@unimore.it.

For information and assistance concerning the Tax ID code, housing, residence permit, registration with the I.N.P.S. Separate Management Fund (“Gestione Separata”), foreign nationals may submit a request to the International Welcome Desk Office, at: internationalwelcomedesk@unimore.it.

Any candidates who have not completed the enrolment in accordance with the terms and conditions indicated above will be considered as withdrawn.

In the event that, from the documentation presented by the candidate, are found, false declarations relevant for the purposes of registration, without prejudice to the penal sanctions referred to in Article 76 of the D.P.R. n.445 dated 28/12/2000 and subsequent modifications, the candidate automatically is excluded, and any enrollment and the fees paid by the interested party will not be refunded.

The university administration reserves the right to ask enrolled student to complete the enrolment documentation if incomplete and/or to provide payment receipt of the single instalment.

ARTICLE 8 – Reassignment of Position

In the event of vacancy, the position will be assigned to alternate candidate, according to the positioning on the final merit list.

Eligible candidate will be contacted by e-mail and will be invited to enrol, in accordance with the requirements indicated in the preceding article, within four days from the time of receipt of the email. Failure to comply will result in loss of the right to admission.

The procedure will be considered complete within 90 days from the day the list of admitted candidates for the academic year 2020/2021 is posted on the University Web site, under art. 6.

ARTICLE 9 - Scholarship

The scholarship will be awarded according to the positioning of candidates on the final merit list.

In the case of candidates of equal merit, a decision will be made on the basis of the candidates' financial situation, determined in accordance with the Italian Prime Minister's Decree of April 30, 1997 and subsequent amendments. Candidates of equal merit will be requested by e-mail to submit for the purposes of evaluating their financial situation:

- Receipt of submission of the Single Sworn Declaration for calculating the ISEE bracket (DSU); this must be forwarded within the final deadline of four days from the day the e-mail was sent. Failure to comply will result in loss of the right to admission.
- The formal I.S.E.E. (Indication of Equivalent Financial Situation) by I.N.P.S.; this must be forwarded within the final deadline of ten days from the day the e-mail was sent. Failure to comply will result in loss of the right to admission.

The annual amount of the scholarship is € 15.343,28 (barring subsequent regulatory amendments) and is subject to the I.N.P.S. social security contribution under the separate management fund.

The scholarship is automatically renewed when PhD student continue in the following year, unless a motivated ruling to the contrary is made by the Teaching Committee.

The scholarship will be paid in monthly deferred instalments.

The scholarship cannot be combined with other scholarships or other forms of financial assistance paid by the University and/or the State, with the exception of those designed to be integrated with PhD student research activities, for periods spent abroad.

Scholarship amounts will be increased by 50% for periods spent abroad of no longer than 18 months.

ARTICLE 10 - Fees for PhD Programme

Fees for PhD programme in "Clinical and experimental medicine (CEM)", which must be paid in one instalment to the enrolment by those who enrol are € 181.05 (the amount includes the regional tax, the stamp duty and the insurance coverage with medical fault and contagion risk).

Candidates, if in possession of the provided requirements, can apply to Er.GO (Regional Agency for the Right to Higher Education) for the following benefits:

- Scholarship (financial support to the study, with admission by ranking list) incompatible with other types of scholarships awarded for any purpose;
- Accommodation facilities, (with admission by ranking list) for non-resident students "Fuorisede";
- Subsidies for catering service.

Therefore, anyone intending to apply for one of the aforementioned benefits must exclusively refer to the Announcement and to the Application procedure of the Regional Agency for the Right to Higher Education – District headquarters of Modena and Reggio Emilia for the 2020/2021 academic year, that is available at www.er-go.it (selecting "Servizi" – "Diritto alla studio").

To request interventions for the right to study it is necessary to be in possession of the ISEE Certification 2020 for subsidized services for the right to university study.

The 2020/2021 ISEE Guide is available on the ER.GO website:

https://www.er-go.it/fileadmin/user_upload/mvm/BANDI_2020_2021/GUIDE_REGOLAMENTI/Guida_ISEE_2020_2021.pdf.

Applications can be submitted even if not yet enrolled on a PhD Programme. Therefore, applications can be submitted even if the final rankings of candidates for admission to PhD Programmes have not yet been announced publicly.

For information and advice exclusively in completing the online application contact:

- “Parla con ER.GO” 051.19907580 – available every day from Monday to Friday - from 9.30 am to 4.00 pm
- “ER.GO Risponde” – <http://www.er-go.it/fileadmin/include/faq/index.php>

The amounts, and the deadlines for the contribution for the following years will be determined from year to year and will be notified on the web page <http://www.unimore.it/didattica/dottorati.html> (approximately towards the end of July).

ARTICLE 11 - Rights and Responsibilities of PhD Students

PhD Programmes require a full-time and exclusive commitment. PhD students may accept forms of employment pending authorization from the PhD Programme Teaching Committee. For PhD students with scholarship, work activities must regard jobs directly pertaining to the PhD research area and should be formative in nature. Students without scholarship must also obtain authorization from the Teaching Committee though the right to support oneself economically will be taken into consideration. Research grants to PhD students without scholarships are allowed, provided the Teaching Committee deems the research area compatible with topic of the doctoral thesis. PhD students are required to perform the research projects assigned to them and to be involved in related study, further research, and teaching, as well as any internships affiliated with public or private bodies, in accordance with the requirements set by the competent Teaching Committee. Students who fail to comply may be withdrawn from the programme.

The other responsibilities and rights of doctoral students, including incompatibility, exemption from the obligation to attend, and the conditions of exclusion, as well as the procedure for awarding the PhD, are regulated by the provisions in art. 16 of this competition.

ARTICLE 12 – Public employees

In accordance with the law, upon submitting an application, public employees who are admitted to a doctoral programme, in keeping with administrative requirements, are granted a leave of absence for study purposes, without remuneration, for the duration of the programme, and will receive a research grant, where applicable. In cases where they are admitted to a PhD programme without a scholarship, or if they decline a scholarship, they shall be entitled to the remuneration, insurance, and pension contributions pertaining to the public body by which they are employed. In cases where the employment relationship with the public body is terminated by the employee within two years after the awarding of the PhD degree, the employee shall be required to reimburse the amounts of the abovementioned remuneration and contributions.

Public employees who have already earned a PhD or who have been enrolled in a PhD program for at least one year, thereby benefiting from a leave of absence, are not entitled to an additional leave of absence with or without remuneration.

The period of the leave of absence shall be taken into account for purposes of career advancement as well as insurance and pension entitlements.

ARTICLE 13 – Awarding of the PhD

The PhD is awarded upon completion of the PhD Programme, when students pass their final examination that consists in the presentation of a PhD Thesis on an original research, carried out meticulously and where results are adequately and scientifically relevant. Should the assessment be negative, the final examination cannot be repeated.

Thesis defense will take place before an Examination Board appointed in compliance with the University PhD Research Program Regulations.

The title of PhD is awarded by the Rector. The issue of the above title is dependent upon the candidate's submission of three copies of the final thesis to the competent office, two to be sent to the National Libraries of Florence and Rome respectively, and one (in electronic form) to the library of the Department sponsoring the PhD Programme. All doctoral theses will be digitally published in the "open access" archives of the University, "MoReThesis", which shall be responsible for assuring its conservation and availability to the public. All doctoral theses will be registered by the University in the ministerial database in compliance with the related legislation in force on copyright issues.

Upon completion of the PhD programme, graduates will be invited to fill out a "Questionnaire on the opinions of programme attendees" for the Alma Laurea database. This will enable the Alma Laurea Inter-University Consortium to monitor the training of doctoral students.

ARTICLE 14 – Handling of personal data

The University Administration, in accordance with EU Regulation 2016/679 and Legislative Decree 196/03, as amended by Legislative Decree 101/2018, will use the applicant's personal data solely for the fulfilment of the selection procedures and for administrative purposes.

In accordance with the principles to mentioned rules, by participating in the competition, the candidate authorizes the University of Modena and Reggio Emilia to publish his/her personal data as well as information relating to the admissions examinations on the University website.

ARTICLE 15 – Publication

This call is equivalent to notification to all intents and purposes. It will be published on the website of the University <https://www.unimore.it/bandi/StuLau-Sdott.html> and on the Website of the Ministry of Education, Higher Education and Research <http://bandi.miur.it/doctorate.php/public/cercaFellowship>.

Any changes, updates or additions to the content of this call will be announced, exclusively, on the following website: <https://www.unimore.it/bandi/StuLau-Sdott.html>.

ARTICLE 16 – Additional Regulations and Director responsible for overseeing all procedures

For matters not explicitly covered in this application procedure, refer to the provisions contained in art. 4 of Law no. 210 of July 3, 1998, art. 19 of Law no. 240 of December 30, 2010, Ministerial Decree no. 45 of February 8, 2013 and to the University regulations in force governing PhD Programmes and to the Teaching Regulations of the University of Modena and Reggio Emilia.

The Director responsible for overseeing all procedures is the Representative of the PhD Office (Dr. Filippo Cavazzuti - Via Università, 4 – Modena - e-mail: segr.postlaurea@unimore.it).

For further information, candidates may contact the PhD Office - Via Università 4, 41121 Modena - phone +39 059/2056423 - e-mail: segr.postlaurea@unimore.it .

Modena, 21/08/2020

THE RECTOR
(Prof. Carlo Adolfo Porro)

Annex A1 (for candidates holding degrees awarded in Italy only)

Self-certification as substitute for attested declarations under articles 46 and 47, Presidential decree 445/2000

WARNING

The following self-certification complies with the dispositions of Presidential decree 445 of the 28th December 2000: "LEGISLATIVE DISPOSITIONS AND RULES FOR ADMINISTRATIVE FORMS". In particular:

- Details provided by candidates have to be considered as substitute for attested declaration under articles 46-47; following article 76 candidates who provide mendacious information can incur in administrative and criminal penalties.
- Following article 39 the self-certification does not require official stamps.
- Under articles 71 and 72 the relevant University office will verify the information provided.
- The information requested in this self-certification follow article 16 is strictly necessary for the selection procedures and will be kept confidential following the Legislative decree 196 of the 30th June 2003 on personal data protection.

DEGREE DESCRIPTION

**Italian second level degree "laurea magistrale" (under D.M. 270/04)
or Italian second level degree "laurea specialistica" (under D.M. 509/1999)
or Italian degree (prior to D.M. 509/1999)**

Aware of the provisions on criminal consequences for false declarations, under art. 76 of Presidential decree 445/2000 the undersigned

Family name _____

Given name _____

Place of birth _____

Date of birth (dd/mm/yyyy) _____

Citizenship _____

E-mail for correspondence _____

DECLARES TO HOLD THE FOLLOWING DEGREE CERTIFICATE

(Tick only one of the three options)

- Italian second level degree "Laurea magistrale" (under D.M. 270/04) in

Degree class of _____

- Italian second level degree "Laurea specialistica" (under D.M. 509/1999) in

Degree class of _____

- Italian degree (prior to D.M. 509/1999) in

Degree awarded by the University of _____

on the (dd/mm/yyyy) _____

Final mark _____

AND DECLARES

that, in accordance with articles 46 and 47 of Presidential decree 445/2000, the information included in all the copies attached to the admission form is correct.

Date and place

Signature (legible and in full)

Annex A2 (for candidates holding foreign degrees only)

Self-certification as substitute for attested declarations under articles 46 and 47, Presidential decree 445/2000

WARNING

The following self-certification complies with the dispositions of Presidential decree 445 of the 28th December 2000: "LEGISLATIVE DISPOSITIONS AND RULES FOR ADMINISTRATIVE FORMS". In particular:

- Details provided by candidates have to be considered as substitute for attested declaration under articles 46-47; following article 76 candidates who provide mendacious information can incur in administrative and criminal penalties.
- Following article 39 the self-certification does not require official stamps.
- Under articles 71 and 72 the relevant University office will verify the information provided.
- The information requested in this self-certification follow article 16 is strictly necessary for the selection procedures and will be kept confidential following the Legislative decree 196 of the 30th June 2003 on personal data protection.

DESCRIPTION OF THE QUALIFICATION (Degree, Master of Science or equivalent)

INFORMATION IDENTIFYING THE HOLDER OF THE QUALIFICATION

Family name _____

Given name _____

Place of birth _____

Date of birth (dd/mm/yyyy) _____

Citizenship _____

E-mail for correspondence _____

INFORMATION IDENTIFYING THE QUALIFICATION

Level of Qualification (Degree, Master of Science or other) _____

Qualification in _____

Qualification awarded at the University of _____

Qualification awarded on (dd/mm/yyyy) _____

Final degree mark /grade _____

Main Field(s) of Study for the Qualification _____

Language(s) of Instruction/Examination _____

Official Length of Programme (years) _____

Access Requirement(s) to Programme _____

**INFORMATION ON THE EXAMINATIONS AND RESULTS GAINED FOR THE QUALIFICATION
(Examination and individual grades/marks/credits obtained)**

DATE	EXAMINATION	GRADE	MARK	CREDITS OBTAINED

Useful additional information about examinations and results _____

**INFORMATION ON THE FUNCTION OF THE QUALIFICATION IN THE COUNTRY WHERE THE
QUALIFICATION WAS AWARDED**

Does the title described above, in the country where it has been awarded, enable application to University PhD programmes? (Tick only one of the two options)

- Yes No

ADDITIONAL DECLARATION

In accordance with articles 46 and 47 of Presidential decree 445/2000, the information included in all the copies attached to the admission form is correct.

Date and place

Signature (legible and in full)

ANNEX B (Part 1)

DECLARATION TO BE ATTACHED IN THE PROCEDURE FOR APPLICATION FOR ENROLMENT ON A PhD PROGRAMME A. Y. 2020/2021, XXXVI cycle

I, the undersigned Surname _____ First name _____

DECLARE TO BE FULLY AWARE THAT:

- a) the grant to which this declaration relates cannot be accumulated with any other study grants, regardless of their title, with the exception of grants awarded by national or foreign institutions which are available to support, with periods of study abroad, the grant holder's training or research activities (art. 6, para 1, of Law 30.11.1989, n. 398);
- b) students who have previously held a grant cannot hold a second grant with the same title (art. 6, para 2, of Law 30.11.1989, n. 398);
- c) art. 1, sub-para a), of Law 315/98 states that, from the date 01.01.99, the MIUR (Ministry for Education, Further Education and Research) is required to guarantee the application of study grants to pursue research doctorates as per the regulations laid down by art 2, para 26, first part of Law No.335/95, and also art. 59, para 16, of Law No.449/97, as amended (compulsory general insurance with INPS – Italian Social Security Institute);
- d) state employees who hold grants to which this declaration relates may request special leave without pay for study purposes, as provided by art. 2 of Law No.476/1984 (art. 6, para 7, Law 398/89).

I, the undersigned, in accordance with articles 46 and 47 of D.P.R. No.445 of 28.12.2000, aware of the liability incurred in the event of a false declaration,

DECLARE

- a) **not to hold**, for the entire duration of the doctorate, other study grants of any title whatsoever, with the exception of grants awarded by national or foreign institutions which are available to support, with periods of study abroad, the grant holder's training or research activities (art. 6, para 1, of Law No.398 of 30.11.1989);
- b) **not to have held**, even if only for one year, another study grant to pursue postgraduate courses (art. 6, para 2, Law 398/89);
- c) **not to hold** a grant for collaboration in a research activity under art. 51, para 6, Law 449/97 and D.M. II.02.1998
- d) to be aware of the rights and obligations of graduates, as specified in the notices of competitions for admission to PhD Programmes, XXXVI cycle – A.Y. 2020/2021, published on the internet site of the University of Modena and Reggio Emilia;
- e) to have read and fully understood the regulatory provisions governing research doctorates, as published on the internet site of the University of Modena and Reggio Emilia.
- f) to hereby provide consent to their personal data being held, including sensitive information, in accordance with EU Regulation 2016/679 and Legislative Decree No.196/2003 and to be aware that the databank is the property of the University of Modena and Reggio Emilia.

Italian and foreign citizens holding an academic degree awarded abroad are reminded they have to submit their academic transcript of records, together with its legalized Italian translation and the "declaration of equal value" issued by the Italian consular office of the country where the degree was awarded, if it is not already enclosed with the online application form.

Please note that citizens of States which do not belong to the European Union must provide documentation certifying insurance cover for medical treatment and hospitalization, together with a valid residence permit.

Date _____

Signature

ANNEX B (Part 2)

DECLARATION TO BE ATTACHED IN THE PROCEDURE FOR ENROLMENT ON A PhD PROGRAMME A.Y. 2020//2021, XXXVI cycle

With full knowledge of the liability incurred in the event of a false declaration, in accordance with articles 46 and 47 of D.P.R. No. 445 of 28.12.2000, I the undersigned

Surname _____ First name _____

Tax code _____ Acquired surname _____

Born in _____ province of _____ on the _____

Resident at (street) _____ No. _____ Town/city _____ Post code _____

Province/State/County _____ Tel. _____ Work tel. _____

MOBILE PHONE _____ E-mail _____

Domiciled (if different from above) at _____ No. _____

Town/City _____ Post code _____ Province/State/County _____

REQUEST that the sum relating to the study grant

is paid into the current account of : _____ (payment can only be made to an account in the name of the grant holder; the account may be in the name of more than one person inclusive of the grant holder– in this case specify all co-holders) with IBAN _____

The International Bank Account Number consists of 27 characters: IT, 2 international code numbers, 1 national code letter (CIN), 5 numbers for the ABI code, 5 numbers for the CAB code, 12 alphanumerical characters for the current account number.

Important note: to avoid errors in the payment of sums due, the above-indicated fields must be completed fully and correctly.

If in any doubt, please contact your own bank.

Please note that any bank charges arising from the bank transfer are the responsibility of the recipient of the monies.

I, the undersigned undertake to register promptly with the “INPS gestione separata” (by internet through the website at www.inps.it – section “Iscrizione dei lavoratori parasubordinati alla Gestione Separata” <https://www.inps.it/nuovoportaleinps/default.aspx?itemdir=50175> – select “Accedi al Servizio”, or through the INPS Contact Centre at www.inps.it) and send via e-mail a ufficiostipendi@unimore.it the affidavit to prove the registration (using the form “Autocertificazione di iscrizione alla Gestione Separata Inps”) to the Ufficio Contabilità e Stipendi of the Università di Modena e Reggio Emilia, Via Università n. 4, Modena, by October 31, 2020 (if the graduate is already subscribed to the “INPS gestione separata” as a result of previous collaborations with other clients, it is only necessary to provide the affidavit confirming the registration with the INPS). The payment of the grant is made in monthly instalments with fixed currency on 25th of the following month. The related coupons (“cedolini”) will be exclusively available on-line, at Intranet page <https://in.unimore.it/intra/ptecamm/cedoline.html> (by selecting “Accedi al servizio”).

In the event that facts are ascertained during the course of the year which vary from those declared, the undersigned undertakes to immediately communicate the relevant facts in writing, exonerating the University of Modena and Reggio Emilia from any responsibility whatsoever concerning the same.

Information in accordance with Legislative Decree of 30th June 2003, No.196

The personal data contained on this form is gathered by the University for the sole pur pose of fulfilling all of its administrative, accounting, financial and social security obligations under the law. The personal data gathered will, in observance of the aforementioned legislative obligations, be communicated to the Ministero delle Finanze (Ministry of Finance), the INPS office (Italian Social Security Institute), and to any other public bodies, to permit the same to carry out the respective institutional functions, within the boundaries established by the law and regulations.

Date _____ (Signature) _____

ANNEX C

Form “Self-certification of subscription to Gestione Separata Inps”

To

Payroll Office – Finance Directorate

Università degli Studi di Modena e Reggio Emilia

Via Università, 4 - 41121 Modena

E-mail: ufficiostipendi@unimore.it

**Autocertificazione di iscrizione alla Gestione Separata Inps
di cui all’art. 2, comma 26, L. 335/1995
(resa ai sensi del D.P.R. 28 dicembre 2000, n.445 e s.m.i.)**

Il sottoscritto _____

nato/a _____ il _____

Codice Fiscale _____

Titolare di (barrare la relativa opzione):

- | | |
|---|---|
| <input type="checkbox"/> Assegno di ricerca | <input type="checkbox"/> Collaborazione coordinata e continuativa |
| <input type="checkbox"/> Dottorato di ricerca | <input type="checkbox"/> Docenza a contratto |
| <input type="checkbox"/> Borsa di Specializzazione Medica | <input type="checkbox"/> Prestazione d’opera occasionale (redditi > € 5.000,00) |

DICHIARA:

di essere iscritto alla data odierna ed in seguito a conferma INPS, o che provvederà nei termini all’iscrizione, alla Gestione Separata Inps*:

- “ALTRA CASSA - aliquota MINIMA”¹ in quanto iscritto presso la seguente cassa pensionistica: (*specificare quale*)
- “CASSA UNICA - aliquota MASSIMA”² in quanto non iscritto presso alcuna cassa pensionistica obbligatoria

*L’iscrizione alla Gestione Separata INPS, da effettuarsi in via telematica entro la fine del primo mese di attività, è un adempimento a totale carico del percettore. UniMoRe declina ogni responsabilità connessa alla mancata iscrizione.

FIRMA

.....

Il sottoscritto dichiara, inoltre, di essere consapevole delle sanzioni penali, nel caso di dichiarazioni mendaci, richiamate dall’art. 76 del D.P.R. 445/2000 e dall’art. 495 del C.P. e **si impegna a comunicare, prima della liquidazione del compenso, qualsiasi modifica di quanto dichiarato.**

Modena,

FIRMA

.....

Si allega alla presente fotocopia del documento di identità del sottoscrittore e, possibilmente, tessera sanitaria o tessera codice fiscale

¹ Dall’anno 2016: 24,00%. Iscrizione che presuppone il versamento di contributi previdenziali ad altra cassa pensionistica obbligatoria, quali, ad esempio: Inps gestione dipendenti, artigiani, commercianti, Casse e Ordini professionali.

² Dall’anno 2018: 34,23%.